

Galloway Township OPRA Log  
2016

	A	B	C	D	E	F	G	H	I
1	Tracking	Requested	Original Date	7-Day		Extension	Assigned	Completion	Notes
2	Number	By	Received by	Immediate		Dates and	to	Date	
3			Township	Due Date	Record Requested	Reasons			
4	001-16	LT	1/4/2016	1/13/2016	1. Tort claims and lawsuits filed on or between December 4, 2015 and		Manager	1/11/2016	no records
5					January 4, 2016. Please include a copy of the full notice.				
6					2. All Employment advertisements, including In-House and Legal advertise-		Manager	1/11/2016	
7					ments from December 4, 2015 and January 4, 2016.				
8					3. All Personnel Action Forms executed by Susan Jacobucci or designee per-		Manager	1/11/2016	
9					taining to all New Hires, Fires, Demotions, Promotions, Raises, Transfers and				
10					Resignations or Employment Status Changes for all Municipal Departments				
11					between December 4, 2015 and January 4, 2016.				
12					4. GRC Complaints filed on or between December 4, 2015 and		Clerk	1/11/2016	
13					January 4, 2016. Please include copy of the full complaint and responses				
14					by the Township during that time period for any complaints.				
15	002-16	RR	1/4/2016	1/13/2016	Horizon Environmental & Contracting, Inc. is currently conducting a		Const	1/11/2016	no records
16					Phase 1 Environmental Site Assessment for 236 E. Jimmie Leeds Raod,		&		
17					Block: 981.01 Lot #12.01. As part of the due diligence inquiry for this		Fire	1/11/2016	no records
18					property transaction, we are writing to request a records search				
19					targeted for any incidents to which you may have responded and/or				
20					documented (i.e. spills, leaks, releases). Specifically, we are seeking				
21					information on such incidents that may have resulted in an				
22					environmental impact to either soil, water or air quality.				
23					Please advise our office as to when you would be able to complete the				
24					requested records review by your Health, Hazmat, Building and Fire				
25					Departments and provide any relevant information.				
26					Your assistance in this matter is greatly appreciated. Please forward all				
27					findings to the undersigned. If you require any additional information,				
28					kindly contact our office.				
29	003-16	FP	1/5/2016	1/14/2016	Any drawings, blueprints site designs of my current property: 812 E.		Constr	1/11/2016	
30					Harlequin Drive.				
31	004-16	AS	1/5/2016	1/14/2016	Accident reports for December 2015		Police	1/6/2016	
32	005-16	SF	1/12/2016	1/21/2016	Requesting current certificates of liability insurance for all tow truck		Clerk	1/21/2016	
33					companies that contract with or on a rotation list with the municipality.				
34	006-16	RK	1/14/2016	1/26/2016	Please provide accident reports in your township from 12/1/2015 -		Police		
35					12/31/15. Thank you				
36	007-16	SA	1/19/2016	1/28/2016	Advise if any liens on the property for clean up or sewer liens.		Tax Collector	1/27/2016	
37					Any open code violations, any open or expired permits for 159 Driftwood		Constr	1/27/2016	
38					Court - Block 1173.02, Lot 2.06				
39	008-16	DB	1/21/2016	2/1/2016	Files/Records from the Galloway Township Building and Fire Departments	Beth McCann	Fire		

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40					for 545 Tilton Road, Galloway - specifically info regarding underground	<i>requested</i>	Constr		
41					storage tanks, above ground storage tanks, spills, fires, dumping, hazardous	<i>clarification</i>			
42					material use and storage, septic systems, demolition/construction permits	<i>see below</i>			
43					groundwater wells, remedial activities or investigations, etc.				
44				2/2/2016	Beth McCann from the Construction Department requested that I send to		Const	2/2/2016	
45					an abridged request to the OPRA submittal from below. As suggested by				
46					Ms. Mccann, please provide files available for the above-referenced				
47					property for the following years: 1991 to 2006, 2014 to 2016. Please contact				
48					me when the files will be available for review.				
49	009-16	RB	1/25/2016	2/3/2016	Copy of property survey - 405 Fir Avenue, Galloway NJ		Constr	2/2/2016	
50	010-16	AN	1/27/2016	2/5/2016	A report, spreadsheet or database backup in electronic format containing		Constr	2/4/2016	
51					all residential and commercial building and sub/trade (mechanical, plumbing				
52					electrical, HVAC,etc) permits issued from January 1, 1990 to present				
53	011-16	MK	1/28/2016	2/8/2016	Block 452.01, Lot 1.15 - 675 Pine Valley Court: Check and advise for the:		Collector	2/5/2016	
54					Liens special assessment, open code violations, open/expired building		Constr	2/5/2016	
55					permits, water/sewer balance				
56	012-16	DI	1/20/2016	1/1/2016	Accident reports for Pomona Rd / Park Ave for last 3 years		Police	1/28/2016	
57	013-16	BN	2/2/2016	2/11/2016	1. Salary ranges for all public works positions local 676 and Local 68		Clerk	2/4/2016	
58					2. Salaries for all public works employees local 676 and Local 68		Payroll	2/4/2016	
59					3. Information about any Township ordinances pertaining to public works		Clerk	2/4/2016	
60					starting salaries and salary ranges.				
61					4. Information about salary step/grade programs used or not currently used		Payroll	2/4/2016	
62					by the Township.				
63					5. Position of job descriptions for Public Works foreman and assistant foreman	<i>clarification</i>	clerk	2/9/2016	
64					6. Job Description and salary range for public works sign technician		clerk	2/4/2016	
65					7. What percentage is deducted for healthcare for public works local 676		Payroll	2/9/2016	
66					employees as of February 2016				
67	014-16	AC	2/3/2016	NOW	Animal Control Bid and Contract		Clerk	2/3/2016	
68	015-16	LT	2/3/2016	2/12/2016	1. Tort Claims and Lawsuits filed on or between January 5, 2016 and February		Manager	2/12/2016	
69					3, 2016. Please include a copy of the full notice.				
70					2. All Employment advertisements, including In-House and Legal advertise-		Manager	2/12/2016	
71					from January 5, 2016 and February 3, 2016.				
72					3. All Personnel Action Forms executed by Susan Jacobucci or designee per-		Manager	2/12/2016	
73					pertaining to all New Hires, Fires, Demotions, Promotions, Raises, Transfers,				
74					and Resignations or Employment Status Changes for all Municipal Departments				
75					between January 5, 2016 and February 3, 2016.				

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2	Number	By	Received by	Immediate		Dates and	to	Date	
3			Township	Due Date	Record Requested	Reasons			
76					4. GRC Complaints filed on or between January 5, 2016 and February 3, 2016.		Clerk	2/12/2016	
77					Please include copy of the full complaint and responses by the Township				
78					during that time period for any complaints.				
79	016-16	DA	2/4/2016	2/15/2016	Electronic listing of purchase orders from 9/1/2015 to current.		Dennis	2/5/2016	
80	017-16	LT	2/8/2016	2/17/2016	1. Copy of the 2015 Atlantic County Health Dept Municipal Complaint Report		Clerk	2/8/2016	
81					from January to December 2015 (in one PDF File)				
82					2. (Immediate Release) 2015 Master Payroll list including name of employee,		Payroll	2/8/2016	
83					position and year end salary of 2015 (in one PDF File)				
84					3. (Immediate Release) - Copy of the Employment Contract for Chief Donna		Manager	2/8/2016	
85					Higbee.				
86					4. 2014 - Fiscal Year Audit Report (in one PDF file), including Management Letter		CFO/Clerk	2/8/2016	
87	018-16	LT	2/8/2016	NOW	Copy of the following Purchase Orders, Invoices and Detail Billing for the		Finance	2/8/2015	
88					following:				
89					15-03846 - Indian Harbor				
90					15-03860 - Indian Harbor				
91					15-03863 - Blaney				
92					16-00009 - Dell				
93					16-00274 - Proforma				
94					Copy of Invoices and detail Billing payable to Apple on 2015.		Finance	2/8/2015	
95	019-16	FB	2/9/2016	2/18/2016	File #35-77 Block 1186 Lot 3. Variance Issued, Application, Plot Plan		Const	2/17/2016	
96	020-16	LT	2/10/2016	NOW	1. Copy of the following resolutions: 058-16 (including Rice notices), 065-16		Clerk	2/10/2016	
97					074-16, and all resolutions adopted after closed sessions on February 9, 2016.				
98					2. Copy of Ordinance # 1932-2016 as reintroduced.		Clerk	2/10/2016	
99					3. Copy of Employees Names read at the Feb 9, 2016 meeting for years of service		Clerk	2/10/2016	
100					recognitiion in 2014 and 2015.				
101	021-16	RP	2/5/2016	2/16/2016	Police Dept Video Surviellance for 12/12/2016, 9:45 PM to 11:45 PM		Police	2/9/2016	no records
102	022-16	AS	2/2/2016	2/11/2016	Accident Reports for Jan 2016		Police	2/11/2016	
103	023-16	SL	2/12/2016	2/23/2016	Liens/special assessment, code violation, open/expired building permits, water		Collector	2/22/2016	
104					sewer balances for property: 702 Nacote Creek Court - Block 1201.01, Lot 1.19		Const	2/22/2016	
105	024-16	SJ	2/12/2016	NOW	1. Resolution of Jacobucci appointment - February 2014		Clerk	2/12/2016	
106				NOW	2. Original executed contract of Jacobucci.		Clerk	2/12/2016	
107				NOW	3. Resolution of extension of contract, extended contract with addendum.		Clerk	2/12/2016	
108				2/23/2016	4. Evaluation of Jacobucci with attached Jacobucci response presented to		Clerk	2/12/2016	Denied under personnel exception
109					Council on February 9, 2016.				
110				NOW	5. Resolution adopted regarding Jacobucci from Council meeting on Feb 9, 2016		Clerk	2/12/2016	
111					6. Minutes from closed session of Council on February 9, 2016.		Clerk	2/12/2016	no record

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112				2/23/2016	7. Minutes from regular Council meeting February 16, 2016 including minutes		Clerk	2/22/2016	released draft minutes only
113					after coming out of closed.				
114	025-16	DW	2/15/2016	NOW	Requesting Chris Johansen's salary		Payroll	2/16/2016	
115	026-16	JY	2/16/2016	2/25/2016	I am requesting a copy of the blue prints to my property for 335 Poplar Avenue		Constr	2/25/2016	
116	027-16	PP	2/17/2016	2/26/2016	Would like copies of blue prints of property located at 314 Kelly Drive.		Constr	2/24/2016	
117	028-16	HC	2/18/2016	2/29/2016	I would like to view the construction file for 113 S. Zurich Ave, Egg Harbor City,		Constr	2/25/2016	Filed pulled, requestor on vacation until 3/9/16
118					NJ 08215, Galloway Twp. Including the wet well and permit. Lot 15.04 Blk 649				
119	029-16	BN	2/22/2016	3/2/2016	Job Descriptions for Roads, Grounds, Waste Management and Facilities - Asst.		Clerk	2/24/2016	
120					Foreman and Foreman. I also need the step/grade program in twp code				
121					ordinance that was used by management in the past.				
122	030-16	BA	2/22/2016	3/2/2016	Winning vendors bid for copiers and printers lease or purchase since 2011.		Purchasing	2/29/2016	
123					What vendor was selected through state contract for copiers & leases from 2011				
124					to present.				
125	031-16	CP	2/23/2016	3/3/2016	copy of all purchase orders for pest control and/or extermination		Purchasing	2/29/2016	
126					services from 2015 & 2016. The township currently uses Elder Pest Control				
127	032-16	BN	2/24/2016	3/4/2016	1. Start dates for all Utility 676 and Public Works 676 Employees		Payroll	3/1/2016	
128					2. Job descriptions for Roads, Grounds, Facilities, Waste Management, Utilities		Clerk	3/1/2016	
129					and Public Works Foreman and Assistant Foreman.				
130					3. Job Description and salary of newly hired Safety Officer.		Manager/Payro	3/1/2016	
131	033-16	KS	2/25/2016	3/7/2016	Viewing the entire file including site plan, building plan and resolution.		Constr	3/7/2016	called requestor - coming into office 3/8/16
132					Block 876, Lot 1 & 2 - 100 E. White Horse Pike.				
133	034-16	CP	2/25/2016	3/7/2016	Copies of Building Inspections, plot plan, architecture drawings, electrical		Constr	3/3/2016	
134					and structure evaluation for Block 865.02, Lot 17 - 122 Cara Mia Lane				
135	035-16	WS	2/25/2016	3/7/2016	Plot plan for Block 1179.01, Lot 5.48 - 9 N. Kendall Court		Constr	3/3/2016	
136	036-16	DW	3/3/2016	NOW	Any agreement or contract for services currently being provided by Arch Liston		Clerk	3/3/2016	
137					and Fee schedule for those services.				
138	037-16	HR	3/3/2016	3/14/2016	Listing of all mercantile licenses including name and address from 1-1-2014		Clerk	3/8/2016	
139					through present.				
140	038-16	JP	3/3/2016	3/14/2016	Copy March 18, 2014 of inspection of Unit 101, Independent Living Blvd,		Const	3/11/2016	Mailed on 3-11-16
141					3rd Floor, at Seashore Housing, 24 W. Jimmie Leeds Road, Galloway, NJ				
142					08205. Do not confuse this with unit at Seashore Gardens Assisted Living.				
143	039-16	LM	3/3/2016	3/14/2016	Parcel 11-01170-0004-00015-0000 Address 436 Turnbridge Dr, Galloway		Tax	3/11/2016	
144					Township. Can you please provide tax payment history from 2011-2015 and		Collector		
145					sewer tax lien/payment history from 2011-2015? Also if any fees were paid				
146					could you include those as well? Copies of tax bills will suffice as well				
147					Thank you.				

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148	040-16	LT	3/7/2016	NOW	1. Copies of Purchase Orders, Invoices and Detail Billing for the following:		FINANCE	3/7/2016	
149					16-00457 - Blaney				
150					16-00270 - Fitzgerald				
151					16-00454 - Richardson				
152	041-16	LT	3/7/2016	3/16/2016	1. Tort claims and lawsuits filed on or between February 4, 2016 and March 7,		MANAGER	3/11/2016	no records
153					2016. Please include a copy of the full notice.				
154					2. All Employment advertisements, including In-House and Legal advertisements		MANAGER	3/11/2016	no records
155					from February 4, 2016 and March 7, 2016.				
156					3. All Personnel Action Forms executed by Susan Jacobucci or designee		MANAGER	3/11/2016	
157					pertaining to all New Hires, Fires, Demotions, Promotions, Raises, Transfers,				
158					and Resignations or Employment Status Changes for all Municipal Departments				
159					between February 4, 2016 and March 7, 2016.				
160					4. GRC Complaints filed on or between February 4, 2016 and March 7, 2016.		CLERK	3/11/2016	no records
161					Please include copy of the full complaint and responses by the Township				
162					during that time period for any complaints.				
163	042-16	JB	3/8/2016	3/17/2016	For property at Wawa - 1 E. Jimmie Leeds Road, Galloway				
164					Fire Department Inspection Records - 3 years		Fire	3/16/2016	
165					Outstanding Fire Code Violations		Fire	3/16/2016	
166					Building Department Code Violations		Constr	3/16/2016	
167					Building Department Inspection Records - 3 years		Constr	3/16/2016	
168					Copy of the original CoFO building permit.		Constr	3/16/2016	
169					Zoning designation for the property.		Zoning	3/16/2016	
170					Is it conforming use?		Zoning	3/16/2016	
171					Outstanding Zoning Code violations.		Zoning	3/16/2016	
172	043-16	busybeeg1b1	3/8/2016	3/16/2016	MVA reports for 12/16/15		Police	3/8/2016	
173	044-16	LT	3/10/2016	NOW	Copy of Resolution #102-16		Clerk	3/10/2016	
174	045-16	AS	2/29/2016	3/10/2016	MVA reports for Feb 2016		Police	3/10/2016	
175	046-16	JD	3/14/2016	3/24/2016	MVA reports for 3/6 - 3/13 2016, changed request to 3/13-3/19		Police	3/15/2016	
176	047-16	N/A	3/17/2016	3/29/2016	Electronic copy of any and all employees for 2015. Report should contain	4/1/2016	Payroll	3/30/2016	
177					the employer name; employer zip code; year of compensation; name; hire				
178					date; gross annual wages (including but not limited to salary, over-time				
179					wages) and position.				
180	048-16	RG	3/21/2016	3/30/2016	Survey for 711 Whalers Cove Court - Block 1201.02, Lot 8.56		Constr	3/28/2016	
181	049-16	EG	3/21/2016	3/30/2016	Look for drawing of property and correct dimentions in regards to putting		Constr	3/28/2016	
182					up a fence.				
183	050-16	JB	3/22/2016	3/31/2016	Survey of property for 612 S. 4th Avenue, Galloway, Lot 10.03		Constr	3/28/2016	

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184					Block 941. Approved scale for submittal				
185	051-16	LT	3/23/2016	NOW	1. Copy of the following resolutions: 117-16, 115-16, 107-16		Clerk	3/23/2016	
186					2. Copy of Ordinances: 1937-2016, 1938-2016 & 1936-2016		Clerk	3/23/2016	
187					3. Copy of the following purchase orders, invoices and detail billing for:		Finance	3/23/2016	
188					16-00572 - Craig Annin & Baxter				
189					16-00599 - Fitzgerald				
190					16-00632 - Blaney				
191					16-00721 - First Jersey Municipal				
192					16-00736 - Kathy Weber				
193	052-16	LT	3/23/2016	4/4/2016	1. Copy of documents pertaining to the investigation of Susan Jacobucci employment and suspension for cause, including but not limited to emails, memorandums, letters, computer data / metadata reduced to paper, payroll documentation on Ms. Jacobucci or employees seeking or pending raises, and emails or letters pertaining to Rutgers. I am requesting documents that would otherwise be public records prior to and regardless of any ongoing investigation or pending personnel matters.	clarification	Manager Clerk	3/30/2016 3/30/2016	clarification requested 3/30/16 - received clarified OPRA on 4/8/16
194									
195									
196									
197									
198									
199									
200	052-16	IC	3/23/2016	4/4/2016	Copy of land survey for 634 2nd Avenue, Galloway. Blk 938.01, Lot 10		Constr	4/4/2016	no record/survey
201	053-16	PY	3/21/2016	3/31/2016	Phone call audio frpm 2/19/16- 3:39pm (Doyle- Young)		Police	3/29/2016	
202	054-16	RC	3/29/2016	4/8/2016	I am politely requesting emailed copies of the following records to be delivered by email, preferably in PDF format: (1) Any and all emails from or to Code Enforcement Official Sean Knight and any staff of DiLucia Management and/or any staff of the Woods at Blue Heron Pines regarding 1053 Bally Bunion Drive; and (2) List of any and all calls made by or received by Code Enforcement Official Sean Knight since February 15, 2016; and (3) Any and all records in any form regarding 1053 Bally Bunion Drive since January 1, 2012.		Constr	4/7/2016	
203									
204									
205									
206									
207									
208									
209									
210	055-16	LT	3/30/2016	4/8/2016	1. Copy of letters, emails, correspondence sent to the Superintendent of elections from December 2015 to March 2016 regarding notification of deceased individuals within Galloway Township.		Clerk	4/7/2016	<i>Request Denied</i>
211									
212									
213					2. Copy of letters, emails, correspondence sent to or received from the County Board of Elections regarding polling location for 2016.		Clerk	4/7/2016	
214									
215	056-16	LCT	3/30/2016	4/8/2016	I would like the architectural plans for two homes at the Village of Blue Heron Pines (1) 652 Pine Valley Court - Block 452.01, Lot 1.29 and (2) 654 Pine Valley Court - Block 452.01, Lot 1.30		Const	4/1/2016	
216									
217									
218					My husband and I own both of these homes				
219	057-16	bh	3/31/2016	4/11/2016	Construction File & Blue Print for 533 6th Avenue, Galloway, NJ 08205		Const	4/4/2016	requestor viewing file on 4/7/16

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220					Lot 23.02, Block 942				
221	058-16	BG	4/1/2016	4/11/2016	200' adjoining property owners list for Block 1064.03, Lots 7, 8 and 9		Assessor	4/11/2016	
222	059-16	TT	4/4/2016	NOW	Copy of most recent PBA Contract including pay scale.		Clerk	4/4/2016	
223	060-16	AH	4/4/2016	4/13/2016	Please provide me a list of vacant/abandoned and/or foreclosed homes		Const	4/8/2016	
224					in excel format via email.				
225	061-16	PD	4/4/2016	4/13/2016	Lot Survey for 306 S. Ash Avenue - Block 866.01, Lot 1.03		Const	4/9/2016	
226	062-16	LR	3/31/2016	4/11/2016	Arrest and Case reports for Doris Mason		Police	4/6/2016	No Records - left message/ withdrawn
227	063-16	JD	4/4/2016	4/13/2016	Accident reports 3/27 - 4/2 2016		Police	4/5/2016	
228	064-16	LB	4/6/2016	4/15/2016	A copy of the registered owner pursuant to the Galloway Township tax		Tax Collector	4/12/2016	
229					records and tax map with regard to 154 Mattix Run, Galloway NJ				
230	065-16	LT	4/8/2016	4/19/2016	1. Please provide letters, emails (attachments) and memos sent between	<i>clarification</i>	Manager	4/19/2016	
231					Susan Jacobucci and Rutgers from January 2016 to Current.	<i>for OPRA Req</i>	IT		
232					Further Clarification received - Any emails or correspondence sent or	<i>#52-16</i>	Clerk		
233					received from any township employee, outside counsel including the law				
234					firms for Fitzgerald and Blaney and Rutgers in that time period already				
235					specified.				
236	066-16	MO	4/8/2016	4/19/2016	Need plot plan/survey for 681 Pine Valley Court, Galloway, NJ		Const	4/14/2016	
237					Lot #1.12 Block #452.01. New Owners as of 4-8-16				
238	067-16	JD	4/11/2016	4/20/2016	Accident reports 4/3 - 4/9 2016		Police	4/13/2016	
239	068-16	AS	4/4/2016	4/13/2016	Accident reports for March 2016		Police		
240	069-16	LS	4/19/2016	4/28/2016	Copies of survey for 314 E Arbutus Avenue & 316 Arbutus Avenue		Constr	4/25/2016	
241	070-16	JD	4/18/2016	4/27/2016	Accident reports 4/10 - 4/16 2016		Police		
242	071-16	CG	4/22/2016	5/3/2016	Need copy of CO/Permit that was issued for in-ground pool for		Constr	4/26/2016	
243					125 Zurich Avenue, GallowayBlock 649, Lot 15.01 - final CO/permit				
244	072-16	FP	4/25/2016	5/4/2016	Blue Prints / drawing of home located at 812 E. Harlequin Drive		Constr	4/29/2016	
245					Block 1260.01, Lot 22.08				
246	073-16	MH	4/25/2016	5/4/2016	Plot plan for 256 Arbutus Avenue - Galloway Block 898, Lot 6		Constr	4/29/2016	
247	074-16	JD	4/25/2016	5/4/2016	Accident reports for 4/17 - 4/23		Police	26-Apr	
248	075-16	RW	4/26/2016	5/5/2016	Site Survey for: Lot 476, Block 1.03. Address: 427 W. Herschel Avenue		Constr	4/29/2016	
249					Galoway, NJ. Tom Venuto				
250	076-16	MV	4/27/2016	NOW	Copy of Resolution #151-16, #135-16 and Ord #1940-2016.		Clerk	4/27/2016	
251	077-16	LT	4/27/2016	NOW	1. Copy of the following resolutions:		Clerk	4/27/2016	
252					151-16, 139-16, 140-16 & 147-16				
253					2. Copy of invoices, purchase orders and detail billing for the following:		Clerk	4/27/2016	
254					16-00531 - Thomas Smith				
255					16-00666 - Blaney				

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1	Tracking	Requested	Original Date	7-Day		Extension	Assigned	Completion	Notes
2	Number	By	Received by	Immediate		Dates and	to	Date	
3			Township	Due Date	Record Requested	Reasons			
256					16-00991 - Richard Gwin				
257					16-01106 - Maguire				
258	078-16	LT	4/27/2016	5/6/2016	1. Copy of the list of charges filed against and provided to Susan Jacobucci as stated and set forth in Resolution 151-16 for the just cause employment termination.	5/11/2016	Clerk	5/11/2016	Extension until 5/11/16
259									
260									
261	079-16	LT	4/27/2016	5/6/2016	1. Tort claims and lawsuits filed on or between March 8, 2016 and April 27, 2016. Please include a copy of the full notice.		Manager	5/6/2016	no records exists
262									
263					2. All Employment advertisements, including In-House and Legal advertisements from March 8, 2016 and April 27, 2016.		Manger	5/6/2016	
264									
265					3. All Personnel Action Forms executed by Susan Jacobucci or designee pertaining to all New Hires, Fires, Demotions, Promotions, Raises, Transfers, and Resignations or Employment Status Changes for all Municipal Departments between March 8, 2016 and April 27, 2016.		Manager	5/6/2016	
266									
267									
268									
269					4. GRC Complaints filed on or between March 8, 2016 and April 27, 2016. Please include copy of the full complaint and responses by the Township during that time period for any complaints.		Clerk	5/6/2016	no records exists
270									
271									
272	080-16	EW	4/27/2016	5/6/2016	Survey for 126 Mohican Court, Galloway, NJ 08205		Const	5/5/2016	no records exists
273					Block 952.01 Lot 5.15				
274	081-16	WA	4/28/2016	5/9/2016	Code Enforcement "Notice of Violation and Order to Correct" for 155 South Mannheim Avenue, Egg Harbor City, NJ issued March/April 2016		Const	5/6/2016	
275									
276									
277	082-16	MK	4/28/2016	5/9/2016	Copy of Plot plan for 106 Brewster Drive - Block 1171.07, Lot 13		Const	5/10/2016	
278	083-16	MV	4/29/2016	5/10/2016	List of charges for termination of Susan Jacobucci in Resolution #151-16.	5/11/2016	Clerk	5/11/2016	Extension until 5/11/16
279	084-16	RK	5/3/2016	5/12/2016	Permits issued for 655 Ezra Boyce and 333 S. New York Road with the past year. Also copy of survey for the property of 655 Ezra Boyce.		Const	5/10/2016	
280									
281	085-16	JD	5/2/2016	5/5/2016	MVA reports 4/24/16-4/30/16		Police	5/5/2016	
282	086-16	TM	5/2/2016	5/5/2016	MVA reports 4/20/16-4/30/16		Police	5/5/2016	
283	087-16	AS	5/2/2016	5/5/2016	MVA reports 4/1/16-4/30/16		Police	5/5/2016	
284	088-16	RA	5/5/2016	5/16/2016	911 audio, mobile video and CAD log for Case 16-09849	5/12/2016	Police	5/11/2016	No Video
285	089-16	JM	5/4/2016	5/13/2016	Juvenile records for DJ Mawhinney		Police		
286	090-16	TW	5/9/2016	5/18/2016	Exact/defined property line for Block 628 Lot 2 if available. Placement of fence on property is in question by Block 628 Lot 1. Claiming discrepancy of approximatey 8 ft. Land survey (map) of property		Const	5/13/2016	
287									
288									
289	091-16	MW	5/9/2016	5/18/2016	Land survey for 687 St. Andrews Drive, Galloway, Nj 08205 Block 452.01		Const	5/13/2016	
290					Lot 3.45				
291	092-16	RP	5/10/2016	5/19/2016	Any building drawings, site plans. Any liens against and any code		Const	5/18/2016	

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3			Township	Due Date	Record Requested	Reasons			
292					violations, open or expired permits for 227 N. Genoa Avenue		Tax Coll	5/18/2016	
293	093-16	SC	5/10/2016	5/19/2016	Plot map (survey) for 125 st. Georges Drive, Blk 1171.01, Lot 12.33		Const	5/18/2016	
294	094-16	JD	5/10/2016	5/19/2016	MVA reports 5/1-5/7 2016		Police	5/10/2016	
295	095-16	JR	5/9/2016	5/18/2016	Floor plan of 622 South New York Rd, Galloway, NJ 08205 (Unit 2)		Const	5/13/2016	
296					Block 11.03 lot 9 - Floor plan of plumbing fixtures				
297	096-16	JJ	5/11/2016	5/20/2016	Please advise if there any Code Violations, any Open/Expired Building		Const	5/20/2016	
298					Permits, and open invoice on special assessments and any		Tax Coll		
299					outstanding utility balance. Reference #398808. BLK 934, Lot 5.01				
300					Address: 709 S 2nd Avenue, Galloway, NJ 08205				
301	097-16	LT	5/12/2016	NOW	1. Copy of the following resolutions: 153-2016, 155-2016 & 156-2016		Clerk	5/12/2016	
302					2. Copy of the following purchase orders, invoices and detail billing for:		Finance	5/12/2016	
303					16-00667 - Fitzgerald				
304					16-00721 - First Jersey Municipal				
305					16-00817 - Warriners				
306	098-16	RP	5/13/2016	5/16/2016	Any and all drafts, proposed agreements, contracts, ordinances,		Clerk	5/16/2016	
307					resolutions, regarding the employment and/or appointment of a				
308					Municipal Court Judge for the years 2013, 2014, 2015, 2016.				
309	099-16	JD	5/17/2016	5/26/2016	MVA reports 5/8-5/14 2016		Police	5/17/2016	
310	100-16	JP	5/17/2016	5/26/2016	Requesting following documents/information for Purdy Collision located				
311					at 805 3rd Avenue - Galloway NJ 08205				
312					1. Registered Name of Owner		Tax	5/25/2016	
313					2. Mercantile Application & Certificate Issued		Clerk	5/25/2016	
314					3. Most recent tax Bill and listed responsible person		Tax	5/25/2016	
315	101-16	HK	5/17/2016	5/26/2016	Would like to review file for Block 988.08, Lot 22.02 - 341 Collins Road				
316					Sub-station building.				
317					1. date the building was constructed 2. Who built the building or GC		Constr	5/25/2016	<i>File pulled to view in construction office.</i>
318					3. Construction permits & applications 4. inspections & inspector notes		Tax	5/25/2016	
319					5. Original purpose/use of the building 6. Original owner of the building			5/25/2016	
320					7. Ordinance/resolution accepting property & building w/ related				
321					documents by township officials - elected & employed.				
322	102-16	RP	5/18/2016	5/27/2016	Names of all veterans of Galloway - living or deceased	<i>clarification</i>	Assessor	5/26/2016	<i>list of qualified residents with veteran's deduction</i>
323	103-16	AS	5/19/2016	5/31/2016	Survey of above property (490 Country Club Drive, EHC, NJ 08215)		Constr	5/26/2016	
324					Block 452.07, Lot 4.33				
325	104-16	JB	5/25/2016	6/3/2016	For the property Galloway Nursing and Rehab 66 W. Jimmie Leed Rd				
326					Fire Department Inspection Records - 3 years		Constr	6/2/2016	
327					Any outstanding Fire Code violations		Constr	6/2/2016	

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328					Please complete, sign and return building code certification form		Constr	6/2/2016	
329					Zoning designation for the property.		Constr	6/2/2016	
330					Whether the property is a conforming use.		Constr	6/2/2016	
331					Any outstanding zoning code violations		Constr	6/2/2016	
332					Copy of relevant ordinances for the property.		Clerk	6/2/2016	
333	105-16	LT	5/25/2016	NOW	Copy of the following resolutions: #173-16, #174-16 and appointing Chris		Clerk	5/25/2016	
334					Johansen as Twp Manager				
335					Copy of the following Purchase Orders, Invoices and Detail Billing for the		Clerk	5/25/2016	
336					following:				
337					16-00333 - Susan Jacobucci				
338					16-00666 - Blaney				
339					16-01308 - General Code				
340					16-01302 - Fitzgerald				
341	106-16	JD	5/23/2016	6/1/2016	MVA Reports 5/15/16 - 5/21/16		Police		
342	107-16	JY	5/31/2016	6/8/2016	I want a plot plan of my property to make improvements of existing		Const	6/7/2016	
343					rear patio. Address below 181 Southampton Dr. Block 1171.06 Lot 41				
344	108-16	JD	5/31/2016	6/9/2016	MVA Reports 5/22/16 - 5/28/16		Police		
345	109-16	EM	6/1/2016	6/10/2016	Any and all records, notices, police officers written narratives, finding	6/8/2016	Police	6/14/2016	
346					and/or dispositions of proceedings and copies of any and all checks, bank	Clarification			
347					statements, or evidence of fines paid as a result of a said juvenile action				
348					against Jeremy R. Mawhinney back in 1999 in the Township of Galloway,				
349					New Jersey that were obtained during a police background investigation				
350					for employment purposes by various law enforcement agencies in and				
351					out of New Jersey.				
352	110-16	LT	6/1/2016	6/10/2016	1. Tort claims and lawsuits filed on or between April 28, 2016 and June 1,		Manager	6/10/2016	
353					2016. Please include a copy of the full notice.				
354					2. All Employment advertisements, including In-House and Legal advertisements		Manger	6/10/2016	<i>no records exists</i>
355					from April 28, 2016 and June 1, 2016.				
356					3. All Personnel Action Forms executed by Susan Jacobucci,		Manager	6/10/2016	
357					Arch Liston, Chris Johansen or designee				
358					pertaining to all New Hires, Fires, Demotions, Promotions, Raises, Transfers,				
359					and Resignations or Employment Status Changes for all Municipal Departments				
360					between April 28, 2016 and June 1, 2016.				
361					4. GRC Complaints filed on or between April 28, 2016 and June 1, 2016.		Clerk	6/10/2016	<i>no records exists</i>
362					Please include copy of the full complaint and responses by the Township				
363					during that time period for any complaints.				

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3			Township	Due Date	Record Requested	Reasons			
364	111-16	GS	6/1/2016	6/10/2016	I need a survey map of the above property. I am having solar panels		Const	6/8/2016	
365					(ground) put in on the back left side of the property. House was rebuilt in				
366					2005. 143 Sylvan Avenue, Galloway, NJ				
367	112-16	IB	6/1/2016	6/10/2016	Please provide the complete fire investigation report(s) for the fire that		Fire	6/10/2016	
368					occurred on 2/11/15 at 461 S. Quince Avenue, Galloway, NJ. Thank you.				
369	113-16	RB	6/1/2016	6/10/2016	Permits, building plans, violations for the above listed property. Copy		Const	6/10/2016	
370					of all permits & inspections. 113 Cara Mia Lane, Galloway, NJ 08205				
371	114-16	MW	6/3/2016	6/14/2016	Can you please provide any Code Violations and any open/expired permits		Const	6/10/2016	
372					on the following foreclosed property?				
373					540 S. Buffalo Avenue - Please provide any municipal liens to this property				
374	115-16	DB	6/6/2016	6/15/2016	Copy of plot plan for Block 1201.02. Lot 8.15 - 728 Whalers Cove Court		Const	6/13/2016	
375	116-16	RW	6/7/2016	6/16/2016	I am looking for Code Enforcement Dept files relative to storage tanks,		Const	6/15/2016	
376					spills and violations for 200 E. Motts Creek Road (Mott's Creek Inn).				
377	117-16	LR	6/7/2016	6/16/2016	Copy of only those pages of the planning application that include the name,		Planning/ Zoning	6/15/2016	
378					address and telephone number of the applicant, engineer, attorney and				
379					owner of MRD Galloway LLC Rt 9 & Smithville Blvd. Block 1260.01, Lot 43.01				
380					Please provide short description of size.				
381	118-16	CB	6/7/2016	6/16/2016	Electronic purchasing records from 2-22-2016 to current.		Purchasing	6/15/2016	
382	119-16	MS	6/8/2016	6/17/2016	Copy of permit(s) filed by Chris DeVito at 316 E Arbutus Avenue,		Const	6/9/2016	no records
383					Galloway, NJ 08205 to erect a fence in backyard. It is my understanding this				
384					permit(s) was filed within the last few days.				
385	120-16	JD	6/7/2016	6/16/2016	MVA Reports 5/29 - 6/4		Police	6/9/2016	
386	121-16	LR	6/10/2016	6/21/2016	Copy of only those pages of the planning application that include the name,		Planning/ Zoning	6/17/2016	
387					address and telephone number of the applicant engineer, attorney and			6/17/2016	
388					owner of MRD Galloway LLC "Ravens Nest 9 & Smithville Blvd. Block 126.01				
389					Lot 43.01				
390	122-16	LR	6/10/2016	6/21/2016	Copy of only those pages of the planning application that include the name,		Planning/ Zoning	6/20/2016	
391					address and telephone number of applicant, engineer, attorney and				
392					owner of EKE Hutch LLC 920 W. White Horse Pike Block 257 Lot 6				
393					Please provide copy of description of the project.				
394	123-16	LT	6/10/2016	6/21/2016	Tort claims and lawsuits filed on or between June 2, 2016 and June 9, 2016.		Manager	6/17/2016	
395					Please include copy of the full notice.				
396	124-16	LA	6/14/2016	NOW	Please provide us with a copy of any current collective bargaining		Clerk	6/15/2016	
397					agreement with any police bargaining units. The last contracts we have				
398					for Police Officers and Superior Officers expired in 2014. If there are no				
399					newer contracts, please provide us with any memorandum of				

