

**ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009**

Department		Program			Activity		Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			UTILITY DIVISION		OVERVIEW 351-352-353 354	
CLASSIFICATION		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
						Manager Recommended	Council Approved	
Salaries and Benefits		\$805,534.87	\$1,205,343.23	\$1,224,531	\$1,240,991	\$1,291,533	\$1,291,533	
Services and Supplies		\$2,668,083.87	\$3,005,499.07	\$3,061,243	\$3,258,807	\$3,446,082	\$3,446,082	
Debt Service		\$1,400,000.00	\$1,369,005.00	\$1,369,005	\$1,403,219	\$1,373,000	\$1,373,000	
Capital Outlay		\$46,000.00	\$3,800.00	\$3,800	\$3,800	\$0	\$0	
Capital Improvements		\$34,125.00	\$37,200.00	\$37,200	\$52,750		\$0	
Capital Reserve		\$200,000.00	\$100,000.00	\$100,000	\$120,000			
TOTAL EXPENDITURES		\$5,153,743.74	\$5,720,847.30	\$5,795,779	\$6,079,567	\$6,110,616	\$6,110,616	
Fund Code	Fund Title							
	Sewer Fund							
	Sewer Rents	\$4,366,019	\$4,400,000	\$4,400,000	\$0	\$4,413,000	\$4,413,000	
	Miscellaneous Revenues	\$900,000	\$700,000	\$700,000	\$0	\$385,000	\$385,000	
	Reserve for Payment of Bonds	\$180,000	\$0	\$0	\$0	\$0	\$0	
	Surplus	\$434,390	\$695,779	\$695,779	\$0	\$1,312,616	\$1,312,616	
	Road Opening Permits	\$58,915.00	\$49,095	\$55,000	\$50,000			
TOTAL FUNDING		\$4,366,019.00	\$4,400,000.00	\$5,850,779	\$50,000	6,110,616.32	6,110,616.32	
TOTAL POSITIONS		16.85	18.12	18.12	18.12	18.12	18.12	

ANNUAL BUDGET

PERSONAL SERVICES AND STAFFING SUMMARY

FISCAL YEAR 2009

Department		Program			Activity		Program Code	
PUBLIC WORKS DEPARTMENT		UTILITY			UTILITY DIVISION		351-352-353-354	
Object Code	Object of Expenditure Titles	2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
						Manager Recommended	Council Approved	
1100	Regular Staff Salaries	\$567,073.45	\$1,036,619.52	\$1,044,467	\$1,044,467	\$1,079,630	1,079,629.82	
1140	Overtime	\$279.42	\$13,578.61	\$18,341	\$18,500	\$16,500	16,500.00	
1120	Temporary Staff Salaries	\$0.00	\$3,008.00	\$7,000	\$7,000	\$6,500	6,500.00	
	Fringe Benefits	\$238,182.00	\$127,723.00	\$127,723	\$127,723	\$143,904	143,903.55	
130S	Part-Time	\$0.00	\$0.00	\$0	\$0	\$17,000	17,000.00	
140	On-Call	\$0.00	\$24,414.10	\$27,000	\$28,000	\$28,000	28,000.00	
TOTAL		\$805,534.87	\$1,205,343.23	\$1,224,531	\$1,225,690	\$1,291,534	1,291,533.37	

ANNUAL BUDGET
NONPERSONAL EXPENSE SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Code	
PUBLIC WORKS DEPARTMENT		UTILITY			UTILITY DIVISION		351-352-353-354	
Object Code	Object of Expenditure Titles	2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
						Manager Recommended	Council Approved	
	<u>Capital Outlay</u>							
	Pickup Truck	\$40,000.00	\$0	\$0	\$0	\$0	\$0	
	Utility Truck with Crane	\$0.00	\$0	\$0	\$0	\$0	\$0	
	Driveway at Stations Paving	\$0.00	\$0	\$0	\$0	\$0	\$0	
	Computer Network Upgrade (Tax)	\$0.00	\$0	\$0	\$0	\$0	\$0	
	Trench Box	\$0.00	\$0	\$0	\$0	\$0	\$0	
	Generator Building Doors	\$0.00	\$0	\$0	\$0	\$0	\$0	
	Server in Tax Office	\$6,000.00	\$0	\$0	\$0	\$0	\$0	
	(2) Chemicals Storage Tank	\$10,000.00	\$0	\$0	\$0	\$0	\$0	
	Enclosed Trailer	\$15,000.00	\$0	\$0	\$0	\$0	\$0	
	Small Dump Truck	\$54,500.00	\$0	\$0	\$0	\$0	\$0	
	Video Unit Upgrade	\$16,000.00	\$0	\$0	\$0	\$0	\$0	
	Storage Shed	\$0.00	\$3,800	\$3,800	\$3,800	\$0	\$0	
	TOTAL	\$46,000.00	\$3,800.00	\$3,800	\$3,800	\$0	\$0	

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ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program			Activity	Program Codes		
PUBLIC WORKS DEPARTMENT	UTILITY			ADMINISTRATION	351		
CLASSIFICATION	2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
					Manager Recommended	Council Approved	
Salaries and Benefits	\$805,534.87	\$839,851.79	\$862,916	\$865,399	\$910,922	\$910,922	
Services and Supplies	\$2,668,083.87	\$2,866,769.24	\$2,898,975	\$3,083,106	\$3,262,041	\$3,262,041	
Capital Outlay	\$6,000.00	\$0.00	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$3,479,618.74	\$3,706,621.03	\$3,761,891	\$3,948,505	\$4,172,963	\$4,172,963	
Fund Code	Fund Title						
	SEWER FUND	\$3,420,703.74	\$3,657,526.03	\$3,706,891	\$3,898,505	\$4,130,773	\$4,172,963
	ROAD OPENING PERMITS	\$58,915	\$49,095	\$55,000	\$50,000	\$42,190	\$42,190
TOTAL FUNDING	\$3,479,619	\$3,706,621.03	\$3,761,891	\$3,948,505	\$4,172,963	\$4,215,153	
TOTAL POSITIONS	8.60	9.37	9.37	9.37	9.37	9.37	

ANNUAL BUDGET
PROGRAM COMMENTARY
FISCAL YEAR 2009

DEPARTMENT	PROGRAM	ACTIVITY	PROGRAM CODE
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351

<p><u>BASIC FUNCTION:</u></p> <p>The activity of the administration in the Utility Division includes the over all supervision of the administration of the Utility Division. Included in this activity is the cost for the Atlantic County Utility Authorities sewer treatments costs, medical and general insurance as well as professional services, telephone, electric, water and gas for the pump stations and Cornell Avenue. Inspections of sewer extensions, laterals, markouts and plan review are also a large part of this activity.</p> <p>For the 2008 proposed budget this Division oversees and administers a \$0.0000000 Capital Improvement program and an overall Utility budget of \$0.000000 including \$0.0000 in Capital Outlay and \$0.00000 in Debt Service.</p> <p>Also budgeted items in this activity include off sets of from other township offices.</p>	<p><u>PROGRAM HIGHLIGHTS:</u></p> <p>Continue monthly project meetings with Township Engineer and Inspection staff to convey township concerns and needs associated with all improvements in the township.</p> <p>Review and recommend changes to our sewer ordinance as needed..</p> <p>Oversees and manages the construction of infrastructure, involved in the progress of private developers projects and on going Township projects.</p> <p>We implemented a new "request for service" program January 1,2002 that will track residential and in-house requests. It has helped us communicate efficiently with our residents with callbacks and progress on request. This program will also assist us in cases of liability complaints.</p> <p>We will continue to monitor, review and advise on all projects including Township and all developer projects. These reviews will ensure the future of township infrastructure is installed correctly.</p>
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ANNUAL BUDGET
PROGRAM COMMENTARY
FISCAL YEAR 2009

DEPARTMENT	PROGRAM	ACTIVITY	PROGRAM CODE
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351
<p>This Division is responsible for overseeing the Utility Work Plan, annual NJDEP wastewater collection system inspection and annual operation calendars that timelines each projects progress and completion for the current budget year. Coordinates and manages the New Jersey One Call markout system.</p> <p>Implementation of a shared geographical information system.</p> <p>Continue to work with Township Engineer gathering data to develop digitized sanitary sewer maps and asbuilts.</p> <p>We are continuing to enhance our operational and maintenance manuals for this Division. The manuals are a good tool for preventative maintenance, contacts, highlighting each of the Division working conditions, etc.</p> <p>One of the main thrust we continue will be the preparation of a sewer rehabilitation plan over the next 20 years. This plan will cover the rehabilitation of sewer lines, force mains and pump station so that our system will provide uninterrupted service to our residents by proactively keeping our systems up to date.</p>		<p>Reduction of infiltration will continue in 2008. Changing from sodium hyprochloride to a bioxide treatment of odors were completed in 2007 at the Wrangleboro Pump Station.</p> <p><u>NET BUDGET CHANGE:</u> This program reflects a</p> <p><u>NET STAFF CHANGE:</u> This program reflects no changes.</p>	

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**ANNUAL BUDGET
PERSONAL SERVICES AND STAFFING SUMMARY
FISCAL YEAR 2009**

DEPARTMENT		PROGRAM			ACTIVITY		PROGRAM CODE	
PUBLIC WORKS DEPARTMENT		UTILITY			ADMINISTRATION		351	
OBJECT CODE	OBJECT OF EXPENDITURE TITLES	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009		
						MANAGER RECOMMENDED	COUNCIL APPROVED	
110	Regular Staff Salaries	\$567,073.45	\$735,657.79	\$759,550	\$752,311	\$775,664	\$775,664	
114	Overtime	\$279.42	\$2,169.00	\$1,341	\$1,500	\$1,500	\$1,500	
112	Temporary Staff Salaries	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
	Fringe Benefits	\$238,182.00	\$102,025.00	\$102,025	\$111,588	\$116,758	\$116,758	
	Part-Time	\$0.00	\$0.00	\$0	\$0	\$17,000	\$17,000	
	On-Call	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
TOTAL		\$805,534.87	\$839,851.79	\$862,916	\$865,399	\$910,922	\$910,922	
NO. OF POSITIONS								
POS. CODE	WAGE SALARY CODE	REGULAR STAFF SUMMARY BY CLASSIFICATIONS	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009	
							MANAGER RECOMMENDED	COUNCIL APPROVED
		Director of Public Works	0.40	0.41	0.41	0.41	0.41	0.41
		Deputy Director Admin.	0.40	0.41	0.41	0.41	0.41	0.41
		Deputy Director Opera.	0.40	0.41	0.41	0.41	0.41	0.41
		PW Office Manager	0.50	0.50	0.50	0.50	0.50	0.50
		Clerk 2	0.00	1.00	1.00	0.50	0.50	0.50
		Admin. Asst 2	1.00	1.00	1.00	1.00	1.00	1.00
		Clerk 1	1.50	0.50	0.50	0.50	0.50	0.50
		Admin. Asst 1	0.00	0.00	0.00	0.50	0.50	0.50
		Foreman of Utilities	0.50	0.50	0.50	0.50	0.50	0.50
		Road Inspector	0.50	0.50	0.50	0.50	0.50	0.50
		Project Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
		Solicitor	0.20	0.00	0.00	0.00	0.00	0.00
		Safety Officer	0.50	0.50	0.50	0.50	0.50	0.50
		Computer Tech	0.50	0.50	0.50	0.50	0.50	0.50
		Financial Officer	0.40	0.41	0.41	0.41	0.41	0.41
		Manager's Office	0.20	0.41	0.41	0.41	0.41	0.41
		Tax Collector	0.40	0.50	0.50	0.50	0.50	0.50
		Mayor & Council	0.20	0.41	0.41	0.41	0.41	0.41
		Clerk's Office	0.00	0.41	0.41	0.41	0.41	0.41
TOTAL			8.60	9.37	9.37	9.37	9.37	9.37

ANNUAL BUDGET
PERSONNEL SERVICES SUMMARY
FISCAL YEAR 2009

DEPARTMENT		PROGRAM				ACTIVITY				PROGRAM CODE			
PUBLIC WORKS DEPARTMENT		UTILITY				ADMINISTRATION				351			
POSITIONS								DOLLARS					
CODE	POSITION OR ITEM TITLE	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009		2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009	
						DEPT REC	MGR. APPROVED					DEPT REC	MGR. APPROVED
	FRINGE BENEFITS												
	Health Insurance	8.60	9.37	9.37	9.37	9.37	0.00	\$191,600	\$0	\$0	\$0		\$0
	Pension	0.00	0.00	0.00	0.00	0.00	0.00	\$0	\$43,816	\$43,816	\$53,921	\$56,004	\$56,004
	Social Security	8.60	9.37	9.37	9.37	9.37	0.00	\$46,582	\$58,209	\$58,209	\$57,667	\$60,754	\$60,754
	TOTAL FRINGE BENEFITS	8.60	9.37	9.37	9.37	9.37	0.00	\$238,182	\$102,025	\$102,025	\$111,588	\$116,757.55	\$116,757.55
	GRAND TOTAL												

ANNUAL BUDGET
PERSONNEL SERVICES
BUDGET REQUEST COMPUTATIONS FY 2009

<u>POSITIONS CLASSIFICATION</u>	<u>CODE</u>	<u>GRADE</u>	<u>STEP</u>	<u>MONTHS</u>	<u>ANNUAL MONTHLY SALARY</u>	<u>ANNUAL TOTAL</u>	<u>BUDGET ALLOCATION</u>	<u>PROPOSED</u>	<u>BUDGET</u>
Director of Public Works (Bonanni)	351			12	\$3,494	\$102,259	41%	41,926.19	41,926.19
Foreman of Utilities (McKenna)	351			12	\$2,329	\$55,901	50%	27,950.50	27,950.50
Administrative Office Manager (Ade)	351			12	\$2,265	\$54,354	50%	27,177.00	27,177.00
Deputy Director Adm. (Wilkins)	351			12	\$2,529	\$74,018	41%	30,347.38	30,347.38
Deputy Director Operations (McDowell)	351			12	\$2,230	\$65,275	41%	26,762.75	26,762.75
Road Inspector (Thompson)	351			12	\$2,120	\$50,876	50%	25,438.00	25,438.00
Project Coordinator (Perkins)	351			12	\$5,440	\$65,275	100%	65,275.00	65,275.00
Administrative Asst. 2 (Brattan)	351			12	\$3,604	\$43,244	100%	43,244.00	43,244.00
Clerk 1 (Houston)	351			12	\$1,417	\$17,000	100%	P/T	P/T
Administrative Asst. 1 (Danieli)	351			12	\$1,359	\$32,626	50%	16,313.00	16,313.00
Clerk 2 (Avalone)	351			12	\$1,203	\$31,073	50%	15,536.50	15,536.50
Safety Officer (Farrell)	351			12	\$1,249	\$29,972	50%	14,986.00	14,986.00
Vacation Day Buy Out; 10 days					102,259 / 2,080 = \$49.16 x 8 x 10 = \$3,932.80 x 41% = \$1,613			1,613.00	1,613.00
Furlough Days								(3,815.00)	(3,815.00)
Computer Tech	351			12			50%	34,593.00	34,593.00
					INCREASED BY 3.75%				
Finance Office	351						41%	225,020.00	225,020.00
Manger's Office	351						41%	42,977.00	42,977.00
Tax Collector	351						50%	66,243.00	66,243.00
Mayor & Council	351						41%	22,859.00	22,859.00
Clerk's Office	351						41%	51,218.00	51,218.00
GRAND TOTAL REGULAR STAFF SALARIES								775,664.32	775,664.32

ANNUAL BUDGET
PERSONNEL SERVICES (continued)
Budget Request Computations
FY 2009

Benefits	No.	Base Rate	Months	Annual Salaries	Annual Benefits	Budget Allocation	Proposed Budget
41% Health Insurance							
Single	0		12	N/A			
Parent / Child	0		12	N/A			
Family	0	\$1,900	12	N/A		\$0	
						Rounded Total Health Insurance	
Finance Office	0		12	N/A	LEFT THE SAME		\$33,240
Manager's Office	0		12	N/A			\$9,840
Tax Collector	0		12	N/A			\$18,000
Mayor & Council	0		12	N/A			\$19,680
Clerk's Office	0		12	N/A			\$9,840
						Rounded Total Health Insurance	
50% Health Insurance							
Single	0		12	N/A			
Parent / Child	0		12	N/A			
Family	0	\$1,900	12	N/A		\$0	
						Rounded Total Health Insurance	
100% Family	0	\$1,900	12	N/A		\$0	
						100% Rounded Total Health Insurance	\$0
Pension							
PERS	0	N/A		0			
PFRS	0	N/A		0			
						Rounded Total Pension	\$0
Social Security	N/A	0.0765		\$794,164		\$60,753.55	
						Rounded Total Social Security	\$60,754
						Rounded Grand Total Fringe Benefits	\$60,754

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes	
PUBLIC WORKS DEPARTMENT		UTILILITY			ADMINISTRATION		351	
		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
						Manager Recommended	Council Approved	
OBJECT CODE	OBJECT OF EXPENDITURE TITLES							
210	PROFESSIONAL SERVICES	\$26,192.45	\$27,702.46	\$33,410	\$46,410	\$39,350	\$39,350	
220	ADVERTISING	\$454.75	\$0.00	\$1,740	\$1,260	\$800	\$800	
230	RENTAL	\$5,596.96	\$7,905.37	\$4,560	\$6,704	\$6,704	\$6,704	
240	MAINTENANCE & REPAIR	\$8,435.70	\$8,802.73	\$9,639	\$13,098	\$11,369	\$11,369	
280	INSURANCE- GENERAL	\$320,000.00	\$442,486.05	\$463,000	\$440,000	\$440,000	\$440,000	
290	INSURANCE- MEDICAL	\$236,410.53	\$602,606.27	\$577,323	\$580,000	\$580,000	\$580,000	
310	CONF, CONV, BUSINESS	\$3,775.00	\$2,275.25	\$3,350	\$3,350	\$2,450	\$2,450	
330	REIMB. BUSINESS EXP.	\$137.88	\$192.05	\$600	\$600	\$400	\$400	
410	STATIONARY & SUPPLIES	\$3,088.00	\$3,346.90	\$3,788	\$3,788	\$2,988	\$2,988	
420	PRINTING & COPYING	\$3,303.00	\$2,400.22	\$5,228	\$5,228	\$3,900	\$3,900	
430	OFFICE EQUIPMENT	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
440	BOOKS, PERIODICALS, DUES	\$300.00	\$200.00	\$200	\$200	\$200	\$200	
450	POSTAGE	\$8,928.21	\$9,737.40	\$13,732	\$13,732	\$10,732	\$10,732	
460	TAXES, FEES, CHARGES	\$29,674.00	\$4,971.00	\$5,037	\$4,875	\$4,875	\$4,875	
510	NEW EQUIPMENT	\$2,400.00	\$4,500.00	\$5,000	\$0	\$0	\$0	
560	EXPENDABLE SUPPLIES	\$2,000.00	\$1,846.62	\$2,000	\$2,000	\$2,000	\$2,000	
840	TELEPHONE	\$7,067.76	\$8,112.46	\$10,400	\$10,400	\$10,000	\$10,000	
910	ELECTRIC	\$53,989.50	\$58,562.25	\$72,000	\$73,500	\$71,500	\$71,500	
920	WATER	\$7,037.90	\$5,575.96	\$6,000	\$6,000	\$6,000	\$6,000	
930	ACUA	\$1,940,212.00	\$1,670,015.00	\$1,671,468	\$1,861,461	\$1,657,899	\$1,657,899	
940	GAS	\$9,080.23	\$5,531.25	\$10,500	\$10,500	\$10,000	\$10,000	
	Deficit in Operations					\$400,874	\$400,874	
TOTAL		\$2,668,083.87	\$2,866,769.24	\$2,898,975	\$3,083,106	\$3,262,041	\$3,262,041	

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity	Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			ADMINISTRATION	351	
		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009	
OBJECT CODE						Manager Recommended	Council Approved
	SERVICES & SUPPLIES (continued)	\$2,668,083.87	\$2,866,769.24	\$2,898,975	\$3,083,106	\$3,262,041	\$3,262,041
	TOTAL SERVICES & SUPPLIES	\$2,668,083.87	\$2,866,769.24	\$2,898,975	\$3,083,106	\$3,262,041	\$3,262,041
	<u>CAPITAL OUTLAY</u>						
	Server for Tax Office	\$6,000.00	\$0.00	\$0	\$0	\$0	\$0
	TOTAL CAPITAL OUTLAY	\$6,000.00	\$0.00	\$0	\$0	\$0	\$0
GRAND TOTAL							

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 210 - 9-07-55-502-351-215		ACCOUNT TITLE: PROFESSIONAL SERVICES Page 1 of 3				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Legal Fees					\$18,000	\$18,000
Audit					\$16,640	\$16,640
This is budgeted for by the Finance Dept. to pay the fees and audit report for Sewer Utility						
Drug & Alcohol Testing					\$780	\$780
13 x \$60						
Follow-Up Testing					\$360	\$360
6 x \$60						
Right-To-Know Inventory, Survey & Labeling					\$1,000	\$1,000
This is mandatory by NJPEOSHA and required yearly						
Right - To - Know Training					\$0	\$0
4-Hr Initial Training						
2-Hr Retraining						
This is mandatory by NJPEOSHA and required yearly. Substidized through JIF						
				TOTAL	\$36,780	\$36,780
				ROUNDED TOTAL	\$36,780	\$36,780

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 210 - 9-07-55-502-351-215		ACCOUNT TITLE: PROFESSIONAL SERVICES Page 2 of 3				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Balance Carried Forward					\$36,780	\$36,780
Bloodborne Pathogens Training					\$0	\$0
2-Hr Initial Training						
1-Hr Retraining						
This is mandatory by NJPEOSHA and required yearly						
Fire Extinguishers					\$300	\$300
Respiratory OSHA Fit Tested					\$1,150	\$1,150
10 x \$115						
This is to fit test each employee and is required by NJPEOSHA yearly						
Lock Out - Tag Out Training					\$0	\$0
1-Hr Training Class						
This is mandatory by NJPEOSHA and required yearly						
TOTAL					\$38,230	\$38,230
ROUNDED TOTAL					\$38,230	\$38,230

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 210 - 9-07-55-502-351-215		ACCOUNT TITLE: PROFESSIONAL SERVICES Page 3 of 3				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Balance Carried Forward	\$26,192.45	\$27,702.46	\$33,410	\$46,410	\$38,230	\$38,230
Professional Services						\$0
Township Engineer to review Township Sewer Ordinance						
Survey for Pump Station Acquisitions						
Sewer Infrastructure Meetings						
DEP Meetings and other Sewer related information or meetings required.						
Confined Space Training					\$1,120	\$1,120
PEOSHA Requirement for each year						
New employees and refresher courses.						
				TOTAL	\$39,350	\$39,350
				ROUNDED TOTAL	\$39,350	\$39,350

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 220 -9-07-55-502-351-229		ACCOUNT TITLE: ADMINISTRATIVE SERVICES				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$454.75	\$0.00	\$1,740	\$1,260		
Advertising Advertising for new employees and bid specifications.					\$300	\$300
Advertising- Tax Collector's Tax Sale					\$500	\$500
				TOTAL	\$800	\$800
				ROUNDED TOTAL	\$800	\$800

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 230 - 9-07-55-502-351-202		ACCOUNT TITLE: RENTAL				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$5,596.96	\$7,905.37	\$4,560	\$6,704		
Cell Phones (Project Coordinator) 1 x \$50 x 12 Months = \$600					\$600	\$600
(4-Utilities men & 1-Road Inspector) 6 x \$20 x 12 Months = \$1,440					\$1,440	\$1,440
Copiers Copier at Cornell Ave. Bldg. Shared with several Divisions. \$1,610					\$1,300	\$1,300
Copier at Complex is shared with PW/Construction/Zoning & Plan \$800					\$800	\$800
Copier at Complex is shared with Utility/Collector/Assessor					\$1,424	\$1,424
Internet @ Cornell \$95 per month service charge x 12 = \$1,140					\$1,140	\$1,140
				TOTAL	\$6,704	\$6,704
				ROUNDED TOTAL	\$6,704	\$6,704

ANNUAL BUDGET GENERAL SUMMARY FISCAL YEAR 2009						
Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 240 - 9-07-55-502-351-208		ACCOUNT TITLE: MAINTENANCE & REPAIR				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
On Line Payments - Tax Collector's Office	\$8,435.70	\$8,802.73	\$9,639	\$13,098	\$2,500	\$2,500
Neo-post Folding Machine Maintenance - Tax Collector's Office					\$2,294	\$2,294
Computer, printer, software Maintenance 40% Tax Collector's Office					\$3,800	\$3,800
Computer, printer, software maintenance Maintenance on the computer programs, software and printers within Public Works					\$2,000	\$2,000
Safety Management Software & Upgrade Reporting OSHA log that is mandated by the State. Recording accidents, workers comp reporting.					\$550	\$550
Fueling System - Computer Program This program is through a private company. To purchase any upgrades and maintenance if required.					\$225	\$225
				TOTAL	\$11,369	\$11,369
				ROUNDED TOTAL	\$11,369	\$11,369

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 280 - 9-07-55-502-351-245		ACCOUNT TITLE: INSURANCE - GENERAL				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
<p>Insurance-General This is the amount budgeted for the Utility Division for liability Insurance</p>	\$320,000.00	\$442,486.05	\$463,000	\$440,000	\$440,000	\$440,000
				TOTAL	\$440,000	\$440,000
				ROUNDED TOTAL	\$440,000	\$440,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351

OBJECT NUMBER : 290 - 9-07-55-502-351-246	ACCOUNT TITLE: INSURANCE - MEDICAL
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DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
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Insurance-Medical	\$236,410.53	\$602,606.27	\$577,323	\$580,000	\$580,000	\$580,000 \$0
TOTAL				\$580,000	\$580,000	\$580,000
ROUNDED TOTAL				\$580,000	\$580,000	\$580,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 310 - 9-07-55-502-351-203		ACCOUNT TITLE: CONFERENCES, CONVENTIONS BUSINESS				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
CPR & First Aid Training OSHA requirements for CPR and first aid training	\$3,775.00	\$2,275.25	\$3,350	\$3,350	\$250	\$250
P/S Operation & Maintenance Basic course for new employees and update existing employees					\$600	\$600
Vocational School Basic courses for pump / motors, controls and electrical systems					\$700	\$700
Supervisor Training Certified Public Works classes and waste water collection system license recertifications					\$900	\$900
				TOTAL	\$2,450	\$2,450
				ROUNDED TOTAL	\$2,450	\$2,450

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 330 - 9-07-55-502-351-211		ACCOUNT TITLE: REIMBURSEMENT BUSINESS EXPENSE				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
UPS Shipping Tritectors for Calibrations, control boards and anti fall devises.	\$137.88	\$192.05	\$600	\$600	\$300	\$300
OT MEALS Emergencies					\$50	\$50
Travel For conferences, conventions and seminars					\$50	\$50
				TOTAL	\$400	\$400
				ROUNDED TOTAL	\$400	\$400

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 410 - 9-07-55-502-351-204		ACCOUNT TITLE: STATIONARY AND SUPPLIES Page 1 of 2				
DETAILED EXPLANATION	2005 ACTUAL	2006 ACTUAL	2006 BUDGET	2007 BUDGET	2008 MANAGER REC.	2008 COUNCIL APPROVED
<p>Copy Paper, Computer Paper, Letterhead, Envelopes</p> <p>Paper needed to generate reports, budget preparation, letters, letters notifying residents to connect, the 1-800 Dig Service work orders and request for service reports. Letterhead, paper and envelopes are now being budgeted within the Division, which was not in previous years.</p>					\$700	\$700
<p>Pens, Pencils, tapes, staples, note pads, file folders, hanging folders tabs, stickies, calendars, paper clips, computer cd/dvd, note books, binders, ink cartridges, typewriter ribbon and correction tape.</p> <p>Supplies needed for everyday business.</p>					\$1,300	\$1,300
				TOTAL	\$2,000	\$2,000
				ROUNDED TOTAL	\$2,000	\$2,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 410 - 9-07-55-502-351-204		ACCOUNT TITLE: STATIONARY AND SUPPLIES Page 2 of 2				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Balance carried forward	\$3,088.00	\$3,346.90	\$3,788	\$3,788	\$2,000	\$2,000
Window Envelopes 40% Tax Collector's Office 8 cases @ \$60					\$480	\$480
Delinquent Notices 40% Tax Collector's Office Paper - 12 reams @ \$9 Toner- 2 cartridge @\$200					\$508	\$508
				TOTAL	\$2,988	\$2,988
				ROUNDED TOTAL	\$2,988	\$2,988

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 420 -9-07-55-502-351-205		ACCOUNT TITLE: PRINTING & COPYING Page 1 of 2				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Sewer Bills 10,000 bills ordered yearly					\$1,000	\$1,000
Asbuilts These maps are needed in order to locate sewer laterals for residents and businesses. These asbuilt maps are for private developments along with Township Sewer extensions					\$300	\$300
Lateral Permits Permits needed for the inspection of laterals being installed and and roadway restoration.					\$400	\$400
Sewer Map Update Sheets The maps need to be updated when properties are sub-divided, relocated and easements are put through. These sheets are continuously updated with current sewer lines including, Township and County					\$200	\$200
				TOTAL	\$1,900	\$1,900
				ROUNDED TOTAL	\$1,900	\$1,900

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 420 -9-07-55-502-351-205		ACCOUNT TITLE: PRINTING & COPYING Page 2 of 2				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Balance Carried Forward	\$3,303.00	\$2,400.22	\$5,228	\$5,228	\$1,900	\$1,900
Printing and Copying 40% Tax Collector's Office					\$2,000	\$2,000
Tax Sale Certificates 40% Tax Collector's Office						
				TOTAL	\$3,900	\$3,900
				ROUNDED TOTAL	\$3,900	\$3,900

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 430 - 9-07-55-502-351-209		ACCOUNT TITLE: OFFICE EQUIPMENT				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$0.00	\$0.00	\$0	\$0	\$0	\$0
TOTAL					\$0	\$0
ROUNDED TOTAL					\$0	\$0

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 440 - 9-07-55-502-351-206		ACCOUNT TITLE: BOOKS, PERIODICALS, DUES				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Books, Periodicals, Dues	\$300.00	\$200.00	\$200	\$200	\$200	\$200
Basic O & M Training Manuals						
				TOTAL	\$200	\$200
				ROUNDED TOTAL	\$200	\$200

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 450 - 9-07-55-502-351-207		ACCOUNT TITLE: POSTAGE				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Postage Postage is needed for mailing letters and mailing of certified letters for residents to connect to sewer	\$8,928.21	\$9,737.40	\$13,732	\$13,732	\$4,000	\$4,000
Postage 40% Tax Collector's Office Utility bills, Delinquent and Tax Sale notices					\$6,732	\$6,732
TOTAL					\$10,732	\$10,732
ROUNDED TOTAL					\$10,732	\$10,732

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 460 - 9-07-55-502-351-212		ACCOUNT TITLE: TAXES, FEES, CHARGES				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Pre-Employment Physicals 3 @ \$125 Physicals, and drug testing for new hires	\$29,674.00	\$4,971.00	\$5,037	\$4,875	\$375	\$375
Storm Water Mgt Fee					\$4,500	\$4,500
				TOTAL	\$4,875	\$4,875
				ROUNDED TOTAL	\$4,875	\$4,875

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 510 - 9-07-55-502-351-233		ACCOUNT TITLE: NEW EQUIPMENT				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$2,400.00	\$4,500.00	\$5,000	\$0	\$0	\$0
				TOTAL	\$0	\$0
				ROUNDED TOTAL	\$0	\$0

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 560 - 9-07-55-502-351-219		ACCOUNT TITLE: EXPENDABLE SUPPLIES				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Expendable Supplies Janitorial and lunch room supplies	\$2,000.00	\$1,846.62	\$2,000	\$2,000	\$2,000	\$2,000
				TOTAL	\$2,000	\$2,000
				ROUNDED TOTAL	\$2,000	\$2,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 840 - 9-07-55-502-351-218		ACCOUNT TITLE:				
		TELEPHONE				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
PUMP STATIONS (24) Monthly bills for the pump stations and Cornell Avenue building.	\$7,067.76	\$8,112.46	\$10,400	\$10,400	\$10,000	\$10,000
				TOTAL	\$10,000	\$10,000
				ROUNDED TOTAL	\$10,000	\$10,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 910 -9-07-55-502-351-248		ACCOUNT TITLE: ELECTRIC				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
PUMP STATIONS (24) Monthly bills for the pump stations and Cornell Avenue building.	\$53,989.50	\$58,562.25	\$72,000	\$73,500	\$70,000	\$70,000
Utility Portion of Electric - main Complex					\$1,500	\$1,500
				TOTAL	\$71,500	\$71,500
				ROUNDED TOTAL	\$71,500	\$71,500

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 920 - 9-07-55-502-351-244		ACCOUNT TITLE: WATER				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
PUMP STATIONS (24) Monthly bills for the pump stations and Cornell Avenue building.	\$7,037.90	\$5,575.96	\$6,000	\$6,000	\$6,000	\$6,000
				TOTAL	\$6,000	\$6,000
				ROUNDED TOTAL	\$6,000	\$6,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 930 -9-07-55-502-351-250		ACCOUNT TITLE: A.C.U.A.				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
A.C.U.A.	\$1,940,212.00	\$1,670,015.00	\$1,671,468	\$1,861,461	\$1,657,899	\$1,657,899
Proposed budget flows (million gallons) 925 Budget allocation by user 8.04% Estimated adjustment to 2008 for 2007 flows (\$63,448) 1 st Quarter: \$474,946 2 nd Quarter \$474,946 3 rd Quarter \$474,946 4 th Quarter \$474,946 2008 Projected annual charge \$1,899,784 (Prior Year Adjustment) = (\$38,322) <u>\$1,861,461</u> <p style="text-align: center;">RECEIVED FROM A.C.U.A. 12/2007</p> <p>ESTIMATED ADJUSTMENT - WAITING ON ACTUALS</p> <p>WAITING ON ESTIMATES FOR 2009</p>						
					TOTAL	\$1,657,899 \$1,657,899
					ROUNDED TOTAL	\$1,657,899 \$1,657,899

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	ADMINISTRATION	351			
OBJECT NUMBER : 940 - 9-07-55-502-351-247		ACCOUNT TITLE: GAS				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
GAS (NATURAL) (14) Monthly bills for the pump stations and Cornell Avenue building.	\$9,080.23	\$5,531.25	\$10,500	\$10,500	\$10,000	\$10,000
				TOTAL	\$10,000	\$10,000
				ROUNDED TOTAL	\$10,000	\$10,000

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ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			SYSTEMS MAINTENANCE		352	
CLASSIFICATION		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
						Manager Recommended	Council Approved	
Salaries and Benefits		\$0.00	\$365,491.44	\$361,615	\$375,592	\$380,612	\$380,611.50	
Services and Supplies		\$0.00	\$138,729.83	\$162,268	\$175,701	\$184,041	\$184,041.00	
Capital Outlay		\$135,500.00	\$3,800.00	\$3,800	\$0	\$0	\$0.00	
TOTAL EXPENDITURES		\$135,500.00	\$508,021.27	\$527,683	\$551,293	\$564,653	\$564,652.50	
Fund Code	Fund Title							
	SEWER FUND	\$135,500.00	\$508,021.27	\$527,683	\$551,293	\$564,653	\$564,653	
TOTAL FUNDING		\$135,500.00	\$508,021.27	\$527,683	\$551,293	\$564,653	\$564,653	
TOTAL POSITIONS		8.25	8.75	8.75	8.75	8.75	0.00	

ANNUAL BUDGET
PROGRAM COMMENTARY
FISCAL YEAR 2009

DEPARTMENT	PROGRAM	ACTIVITY	PROGRAM CODE
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352

<p><u>BASIC FUNCTIONS:</u> The Systems Maintenance activity in the Utilities Division of Public Works includes general maintenance and repair to all sewer lines, manholes, pump stations, wet wells, force mains and all other pertinences to the system. This activity maintains and operates all phases of our waste water collection system, including the operation and maintenance of 23 pump stations. This activity also includes the maintenane and repair of all utility division vehicles and equipment, painting, cleaning, landscaping and other work related to the pump stations, property and buildings, general routine of all pump stations and sanitary sewer jetting of lines, and inspection of all road openings involving sewer connections.</p> <p><u>PROGRAM HIGHLIGHTS:</u> We have numerous goals and objectives for the system maintenance activity for 2008, which include the following:</p> <p>Continue training of employees so that they are better prepared to handle all phases of the sewer utility division including generator maintenance, cleaning, video and jetting of sewer lines, electrical motors and controls, plumbing, electrical and carpentry.</p> <p>We plan to enhance preventative maintenance program by increasing the amount of lines that are jetted and cleaned and also videoed to check for problems with our lines, especially infiltration.</p>	<p>The use of bioxide instead of soidium hyprochloride in order to control odor in areas where pump stations are located in neighborhoods.</p> <p>To begin the rehabilitation of various pump stations that are older stations.</p> <p>We are proud to report N.J.D.E.P. reviews have been excellent, and we are continuing to approach the growing system with the best preventative maintenance possible.</p>
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ANNUAL BUDGET
PROGRAM COMMENTARY
FISCAL YEAR 2009

DEPARTMENT	PROGRAM	ACTIVITY	PROGRAM CODE
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352

NET BUDGET CHANGE:
This program change reflects an

NET STAFF CHANGE:
This activity reflects an

SIGNIFICANT SERVICES AND SUPPLIES ACCOUNT INCREASES:

SIGNIFICANT SERVICES AND SUPPLIES ACCOUNT DECREASES:

ANNUAL BUDGET
PROGRAM COMMENTARY
FISCAL YEAR 2009

DEPARTMENT	PROGRAM	ACTIVITY	PROGRAM CODE
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352

SIGNIFICANT ITEMS OF CAPITAL OUTLAY

FUNDING:

The funding for this activity is coming from the Sewer Fund.

ANNUAL BUDGET PERSONAL SERVICES AND STAFFING SUMMARY FISCAL YEAR 2009								
DEPARTMENT		PROGRAM			ACTIVITY		PROGRAM CODE	
PUBLIC WORKS DEPARTMENT		UTILITY			SYSTEMS MAINTENANCE		352	
OBJECT CODE	OBJECT OF EXPENDITURE TITLES	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009		
						MANAGER RECOMMENDED	COUNCIL APPROVED	
1100	Regular Staff Salaries	\$0.00	\$300,961.73	\$284,917	\$297,894	\$303,966	\$303,966	
1140	Overtime	\$0.00	\$11,409.61	\$17,000	\$17,000	\$15,000	\$15,000	
1120	Temp. Staff Salaries	\$0.00	\$3,008.00	\$7,000	\$7,000	\$6,500	\$6,500	
	Fringe Benefits	\$0.00	\$25,698.00	\$25,698	\$25,698	\$27,146	\$27,146	
130S	Part-Time	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
140	On-Call	\$0.00	\$24,414.10	\$27,000	\$28,000	\$28,000	\$28,000	
	Total	\$0.00	\$365,491.44	\$361,615	\$375,592	\$380,612	\$380,612	
NO. OF POSITIONS								
POS. CODE	WAGE SALARY CODE	REGULAR STAFF SUMMARY BY CLASSIFICATIONS	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009	
							MANAGER RECOMMENDED	COUNCIL APPROVED
		Foreman of Utilities	0.50	0.50	0.50	0.50	0.50	0.00
		Foreman of Stormwater P	0.00	0.50	0.50	0.50	0.50	0.00
		Assistant Foreman	1.00	0.00	0.00	0.00	0.00	0.00
		Utility Operator 2	1.00	3.00	3.00	3.00	3.00	0.00
		Utility Maint. Mech.	2.00	1.00	1.00	1.00	1.00	0.00
		Utility Maint. Employee	3.00	3.00	3.00	3.00	3.00	0.00
		Electrician	0.00	0.00	0.00	0.00	0.00	0.00
		Road Inspector	0.50	0.50	0.50	0.50	0.50	0.00
		Custodial Worker	0.25	0.00	0.00	0.00	0.00	0.00
		Maintenance Employee 3	0.00	0.25	0.25	0.00	0.00	0.00
		Maintenance Employee 2	0.00	0.00	0.00	0.25	0.25	0.00
		TOTAL	8.25	8.75	8.75	8.75	8.75	0.00

ANNUAL BUDGET
PERSONNEL SERVICES SUMMARY
FISCAL YEAR 2009

DEPARTMENT		PROGRAM				ACTIVITY			PROGRAM CODE					
PUBLIC WORKS DEPARTMENT		UTILITY				SYSTEMS MAINTENANCE			352					
POSITIONS								DOLLARS						
CODE	POSITION OR ITEM TITLE	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009		2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009		
						DEPT REC	MGR. APPROVED					DEPT REC	MGR. APPROVED	
	FRINGE BENEFITS													
	Health Insurance	8.25	8.75	8.75	8.75	8.75	0.00	\$99,000	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	0	0.00	0.00	0.00	0.00	0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Social Security	8.25	8.75	8.75	8.75	8.75	0.00	\$24,567	\$25,698	\$25,698	\$25,698	\$27,146	\$27,146	\$27,146
	TOTAL FRINGE BENEFITS	8.25	8.75	8.75	8.25	8.75	0.00	\$123,567	\$25,698	\$25,698	\$25,698	\$27,146	27,146.00	
	GRAND TOTAL													

ANNUAL BUDGET
PERSONNEL SERVICES
BUDGET REQUEST COMPUTATIONS FY 2009

<u>POSITIONS CLASSIFICATION</u>	<u>CODE</u>	<u>GRADE</u>	<u>STEP</u>	<u>MONTHS</u>	<u>ANNUAL MONTHLY SALARY</u>	<u>ANNUAL TOTAL</u>	<u>BUDGET ALLOCATION</u>	<u>PROPOSED</u>	<u>BUDGET</u>
Foreman of Utilities (McKenna)	352			12	\$2,329	\$55,901	50%	\$27,950.50	\$27,950.50
Foreman of Stormwater Protection (Ayers)	352			12	\$1,729	\$41,500	50%	\$20,750.00	\$20,750.00
Ut. Operator 2 (Friedrich)	352			12	\$3,887	\$46,649	100%	\$46,649.00	\$46,649.00
Ut. Operator 2 (Gras 3)	352			12	\$2,820	\$33,844	100%	\$33,844.00	\$33,844.00
Ut. Operator 2 (Herman)	352			12	\$2,820	\$33,844	100%	\$33,844.00	\$33,844.00
Ut. Maintenance Mechanic (Schenker)	352			12	\$2,529	\$30,344	100%	\$30,344.00	\$30,344.00
Ut. Maintenance Employee (Open)	352			12	\$2,151	\$25,809	100%	\$25,809.00	\$25,809.00
Ut. Maintenance Employee (Naylor M)	352			12	\$2,237	\$26,842	100%	\$26,842.00	\$26,842.00
Ut. Maintenance Employee (Open)	352			6	\$4,302	\$25,809	100%	\$25,809.00	\$25,809.00
Road Inspector (Thompson)	352			12	\$2,120	\$50,876	50%	\$25,438.00	\$25,438.00
Maintenance Employee 2 (Rosas)	352			12	\$473	\$25,810	25%	\$5,679.00	\$5,679.00
Acting Foreman furlough days	352			12	\$167	\$2,000	100%	\$2,000.00 -\$993.00	\$2,000.00 -\$993.00
GRAND TOTAL REGULAR STAFF SALARIES								\$303,965.50	\$303,965.50

ANNUAL BUDGET
PERSONNEL SERVICES (continued)
Budget Request Computations
FY 2009

Benefits	No.	Base Rate	Months	Annual Salaries	Annual Benefits	Budget Allocation	Proposed Budget
50% Health Insurance							
Single	0		12	N/A			
Parent / Child	0		12	N/A			
Family	0		12	N/A	\$0	\$0	
					Rounded Total Health Insurance		\$0
25% Health Insurance							
Single	0		12	N/A			
Parent / Child	0		12	N/A			
Family	0		12	N/A	\$0	\$0	
					Rounded Total Health Insurance		\$0
100% Health Insurance							
Single	0		12	N/A			
Parent / Child	0		12	N/A			
Family		\$1,900	12	N/A	\$0		
					Rounded Total Health Insurance		\$0
INSURANCE PAYOUT							
Pension							
PERS	0	N/A		0			
PFRS	0	N/A		0			
					Rounded Total Pension		\$0
Social Security	N/A	0.0765		\$353,466	\$27,040.15		
					Rounded Total Social Security		\$27,146
Rounded Grand Total Fringe Benefits							\$27,146

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ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			SYSTEMS MAINTENANCE		352	
		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
						Manager Recommended	Council Approved	
OBJECT CODE	OBJECT OF EXPENDITURE TITLES							
210	PROFESSIONAL SERVICES	\$0.00	\$2,800.00	\$3,000	\$3,000	\$2,000	\$2,000	
230	RENTAL	\$0.00	\$919.83	\$2,000	\$2,000	\$1,800	\$1,800	
240	MAINTENANCE & REPAIR	\$0.00	\$6,343.46	\$10,000	\$10,000	\$8,500	\$8,500	
250	TECHNICAL EXPENSE	\$0.00	\$7,118.76	\$8,800	\$8,800	\$8,800	\$8,800	
280	TIPPING FEES	\$0.00	\$283.77	\$1,000	\$1,000	\$1,000	\$1,000	
510	NEW EQUIPMENT	\$0.00	\$0.00	\$8,000	\$6,600	\$8,400	\$8,400	
520	TOOLS AND ATTACHMENTS	\$0.00	\$995.85	\$1,000	\$1,000	\$900	\$900	
530	UNIFORMS & PERSONAL EQUIP.	\$0.00	\$4,513.62	\$6,000	\$6,000	\$6,000	\$6,000	
540	CONSTRUCTION & MAINTENANCE	\$0.00	\$0.00	\$6,000	\$6,000	\$6,000	\$6,000	
560	EXPENDABLE SUPPLIES	\$0.00	\$5,469.89	\$6,000	\$6,000	\$6,400	\$6,400	
710	GAS	\$0.00	\$30,677.00	\$30,677	\$32,835	\$40,800	\$40,800	
720	VEHICLE REPAIRS & MAINT.	\$0.00	\$52,641.00	\$52,641	\$65,316	\$64,041	\$64,041	
730	PARTS & INVENTORY	\$0.00	\$2,893.85	\$3,500	\$3,500	\$3,500	\$3,500	
740	PARTS & REPLACEMENT	\$0.00	\$6,556.38	\$6,000	\$6,000	\$6,000	\$6,000	
750	TIRES,TUBES , BATTERIES	\$0.00	\$503.70	\$650	\$650	\$800	\$800	
760	LUBRICANT & CHEMICALS	\$0.00	\$16,910.01	\$16,000	\$16,000	\$18,100	\$18,100	
860	ALARM & SIGNAL	\$0.00	\$102.71	\$1,000	\$1,000	\$1,000	\$1,000	
TOTAL		\$0.00	\$138,729.83	\$162,268	\$175,701	\$184,041	\$184,041	

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes		
PUBLIC WORKS DEPARTMENT		UTILITY			SYSTEMS MAINTENANCE		352		
OBJECT CODE		OBJECT OF EXPENDITURE TITLES		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009	
								Manager Recommended	Council Approved
		\$0.00	\$138,729.83	\$162,268	\$175,701	\$184,041	\$184,041		
SERVICES & SUPPLIES (continued)									
TOTAL SERVICES & SUPPLIES		\$0.00	\$138,729.83	\$162,268	\$175,701	\$184,041	\$184,041		
<u>CAPITAL OUTLAY</u>									
(2) Chemicals Storage Tanks		\$10,000	\$0		\$0	\$0	\$0	\$0	
Pickup Truck		\$40,000	\$0		\$0	\$0	\$0	\$0	
Enclosed Trailer		\$15,000	\$0		\$0	\$0	\$0	\$0	
Small Dump Truck		\$54,500	\$0		\$0	\$0	\$0	\$0	
Video Unit Upgrade		\$16,000	\$0		\$0	\$0	\$0	\$0	
Storage shed		\$0	\$3,800	\$3,800	\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY		\$135,500.00	\$3,800.00	\$3,800	\$0	\$0	\$0	\$0	
GRAND TOTAL									

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 210 - 9-07-55-502-352-215		ACCOUNT TITLE: PROFESSIONAL SERVICES				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
<p>Electrical Contractor at Pump Stations Electrical work including services, repairs, replacement and new installation on all Township facilities on an as needed basis.</p>	\$0.00	\$2,800.00	\$3,000	\$3,000	\$2,000	\$2,000
TOTAL					\$2,000	\$2,000
ROUNDED TOTAL					\$2,000	\$2,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 230 - 9-07-55-502-352-202		ACCOUNT TITLE: RENTAL				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Equipment Rental This is requested for emergencies and sewer line repairs.	\$0.00	\$919.83	\$2,000	\$2,000	\$700	\$700
PARTS WASHER To wash parts removed from waste water and contractor handles hazardous waste from washer.					\$800	\$800
Torches Used to free parts due to rust, metal corrosion, cutting pipes and metal					\$300	\$300
				TOTAL	\$1,800	\$1,800
				ROUNDED TOTAL	\$1,800	\$1,800

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 240 - 9-07-55-502-352-208		ACCOUNT TITLE: MAINTENANCE & REPAIR				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Pump Repairs	\$0.00	\$6,343.46	\$10,000	\$10,000	\$2,500	\$2,500
Generator Repairs					\$2,500	\$2,500
Flow Meter Repairs					\$2,500	\$2,500
Electrical Repairs					\$1,000	\$1,000
All for general repairs due to age of the pump stations and equipment, general wear and tear.						
				TOTAL	\$8,500	\$8,500
				ROUNDED TOTAL	\$8,500	\$8,500

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 250 - 9-07-55-502-352-216		ACCOUNT TITLE: TECHNICAL EXPENSE				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Flow Meter Calibration (16) Calibration of flow meters for accurate billing.	\$0.00	\$7,118.76	\$8,800	\$8,800	\$1,940	\$1,940
Alarm System Repair units due to age					\$1,000	\$1,000
G.S.U.P.L.S. (1-800 Dig or 811) Estimated calls 2200 @ \$1.30 each This service is required by law					\$2,860	\$2,860
Certifications Life line, tritectors, breathing apparatus, yearly PEOSHA requirements					\$2,000	\$2,000
Repairs to Video Unit This is for service, calibrations and repairs to lateral camera and tractor mounted unit and can only be done at the factory					\$1,000	\$1,000
				TOTAL	\$8,800	\$8,800
				ROUNDED TOTAL	\$8,800	\$8,800

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 280 -9-07-55-502-352-251		ACCOUNT TITLE: TIPPING FEES				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
<p>Tipping Fees Needed for jet vac truck to empty waste from Pump stations and sewer mains at ACUA</p>	\$0.00	\$283.77	\$1,000	\$1,000	\$1,000	\$1,000
				TOTAL	\$1,000	\$1,000
				ROUNDED TOTAL	\$1,000	\$1,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 510 - 9-07-55-502-352-224		ACCOUNT TITLE: NEW EQUIPMENT				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$0.00	\$0.00	\$8,000	\$6,600		
Parts for Sewer Video Trailer Tires, Camera repair kits, service					\$500	\$500
Confined Space Safety Equipment Antifall units, safety ropes, body harness, carabiners					\$5,100	\$5,100
By Pass Hose Pitting and Plugs This is needed for our emergency by pass pumping. This would include hoses, fittings and plugs.					\$2,000	\$2,000
Chain Saw - Replacement for U-9514					\$300	\$300
Fiberglass ladder for Pump Maintenance					\$500	\$500
				TOTAL	\$8,400	\$8,400
				ROUNDED TOTAL	\$8,400	\$8,400

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 520 - 9-01-26-310-323-225		ACCOUNT TITLE: TOOLS & ATTACHMENTS				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$0.00	\$995.85	\$1,000	\$1,000	\$900	\$900
Tools & Attachments Wrenches, screw drivers, sockets, pilers, hammers, pipe tools, wrachets for utility trucks and speciality tools for confined space.						
				TOTAL	\$900	\$900
				ROUNDED TOTAL	\$900	\$900

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 530 - 9-07-55-502-352-213		ACCOUNT TITLE: UNIFORMS				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Uniforms 12 Men @ \$500 For replacement and new uniforms for employees by Union Contract Replacement of personal protective equipment for employees.	\$0.00	\$4,513.62	\$6,000	\$6,000	\$6,000	\$6,000
				TOTAL	\$6,000	\$6,000
				ROUNDED TOTAL	\$6,000	\$6,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 540 -9-01-26-310-323-252		ACCOUNT TITLE: MATERIAL FOR CONSTRUCTION & MAINT.				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$0.00	\$0.00	\$6,000	\$6,000		
Craft & Trade Material					\$3,000	\$3,000
Paint, electrical supplies, pipe supplies for lateral repairs						
Monthly P.O.'s					\$3,000	\$3,000
INCREASES DUE TO THE INCREASE IN THE NUMBER OF STATIONS						
				TOTAL	\$6,000	\$6,000
				ROUNDED TOTAL	\$6,000	\$6,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 560 - 9-07-55-502-352-219		ACCOUNT TITLE: EXPENDABLE SUPPLIES Page 1 of 2				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
First Aid Supplies Supplies for pump stations, Cornell Ave and trucks.					\$600	\$600
Lime, Fertilizer, Grass Seed For pump stations					\$800	\$800
Nuts, bolts, Wire Terminals For pump station maintenance					\$1,000	\$1,000
Paper Products, Shop Towels, Hand Cleaners General hygiene purposes					\$300	\$300
Flow Charts, Inkers Flow meter supplies to calculate waste water flow and billing for 16 flow meters.					\$1,000	\$1,000
Ice Melt To put around stations, snow control and safety					\$200	\$200
				TOTAL	\$3,900	\$3,900
				ROUNDED TOTAL	\$3,900	\$3,900

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 560 - 9-07-55-502-352-219		ACCOUNT TITLE: EXPENDABLE SUPPLIES Page 2 of 2				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Balance carried Forward	\$0.00	\$5,469.89	\$6,000	\$6,000	\$3,900	\$3,900
Filter Elements					\$1,000	\$1,000
Pump seal elements to reduce wear on pump seals						
Markout Paint					\$500	\$500
Used for marking out sewer lines in the Township						
Pest Control					\$1,000	\$1,000
Needed at pump stations. Throughout township as per D.O.H.						
				TOTAL	\$6,400	\$6,400
				ROUNDED TOTAL	\$6,400	\$6,400

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 710 - 9-07-55-502-352-247		ACCOUNT TITLE: GAS & OIL				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Gas & Oil Utility Division vehicles	\$0.00	\$30,677.00	\$30,677	\$32,835	\$40,000	\$40,000
Fuel Oil Diesel fuel for emergency generators at pump stations.					\$800	\$800
TOTAL					\$40,800	\$40,800
ROUNDED TOTAL					\$40,800	\$40,800

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 720 - 9-07-55-502-352-210		ACCOUNT TITLE: VEHICLE REPAIR & MAINTENANCE				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Vehicle Repair & Maintenance	\$0.00	\$52,641.00	\$52,641	\$65,316	\$64,041	\$64,041
This is for the cost for vehicle maintenance and repair for All Star for Sewer Utility Division						
				TOTAL	\$64,041	\$64,041
				ROUNDED TOTAL	\$64,041	\$64,041

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 730 - 9-07-55-502-352-253		ACCOUNT TITLE: PARTS & INVENTORY STOCK				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Seals, Filters, Relay switches, Generator Parts, Sump Pumps, Dehumidifiers, Heaters, Air Compressors In stock emergency replacement parts not readily available when needed. These items are needed due to aging of station, wear and tear.	\$0.00	\$2,893.85	\$3,500	\$3,500	\$3,500	\$3,500
				TOTAL	\$3,500	\$3,500
				ROUNDED TOTAL	\$3,500	\$3,500

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 740 - 9-07-55-502-352-254		ACCOUNT TITLE: PARTS & REPLACEMENT				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Parts for Cranes, Generators, Pumps, Motors, Dry Well, Wet Well Transfer Switches Parts replacement due to aging of stations, wear and tear	\$0.00	\$6,556.38	\$6,000	\$6,000	\$4,000	\$4,000
Vehicle Non-Target Repairs outside the contract, accidents, etc.					\$2,000	\$2,000
				TOTAL	\$6,000	\$6,000
				ROUNDED TOTAL	\$6,000	\$6,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 750 - 9-07-55-502-352-255		ACCOUNT TITLE: TIRES, TUBES & BATTERIES				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Batteries for Generators and Alarm Systems Replacement due to aging of stations	\$0.00	\$503.70	\$650	\$650	\$800	\$800
INCREASE IN NUMBER OF GENERATORS						
				TOTAL	\$800	\$800
				ROUNDED TOTAL	\$800	\$800

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 760 - 9-07-55-502-352-256		ACCOUNT TITLE: LUBRICANTS & CHEMICALS Page 1 of 2				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Oil & Anti-Freeze for Generator Emergency generator maintenance					\$600	\$600
Misc. Sprays, Chemicals Cleaning and lubrication of stations					\$500	\$500
Soap for Cleaning Filters Pump station maintenance					\$250	\$250
Truck Wash & Wax Equipment upkeep					\$100	\$100
Deodorizer / Degreaser On site wet well grease control					\$2,500	\$2,500
				TOTAL	\$3,950	\$3,950
				ROUNDED TOTAL	\$3,950	\$3,950

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 760 - 9-07-55-502-352-256		ACCOUNT TITLE: LUBRICANTS & CHEMICALS Page 2 of 2				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
Balance carried forward	\$0.00	\$16,910.01	\$16,000	\$16,000	\$3,950	\$3,950
Weed Killer Pump station site maintenance					\$150	\$150
Bioxide & Sodium Hypochlorite Chemicals For odor control in at pump stations, bioxide which eliminates odors and hydrogen sulfide in waste water.					\$14,000	\$14,000
TOTAL					\$18,100	\$18,100
ROUNDED TOTAL					\$18,100	\$18,100

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER : 860 - 9-07-55-502-352-257		ACCOUNT TITLE: ALARM & SIGNAL				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2008 COUNCIL APPROVED
Repairs to telephone lines or controls to alarm systems. Repairs to cell phones, telephone lines and alarms at pump stations.	\$0.00	\$102.71	\$1,000	\$1,000	\$1,000	\$1,000
				TOTAL	\$1,000	\$1,000
				ROUNDED TOTAL	\$1,000	\$1,000

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes			
PUBLIC WORKS DEPARTMENT	UTILITY	SYSTEMS MAINTENANCE	352			
OBJECT NUMBER :		ACCOUNT TITLE: CAPITAL OUTLAY				
DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
	\$135,500.00	\$3,800.00	\$3,800	\$0	\$0	\$0
				TOTAL	\$0	\$0
				ROUNDED TOTAL	\$0	\$0

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ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program			Activity	Program Codes	
PUBLIC WORKS DEPARTMENT	UTILITY			CAPITAL IMPROVEMENT FUND	353	
CLASSIFICATION	2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009	
					Manager Recommended	Council Approved
Salaries and Benefits	\$0.00	\$0.00	\$0	\$0	\$0	\$0
Services and Supplies	\$0.00	\$0.00	\$0	\$0	\$0	\$0
Capital Improvement	\$34,125.00	\$37,200.00	\$37,200	\$52,750	\$0	\$0
TOTAL EXPENDITURES	\$34,125.00	\$37,200.00	\$37,200	\$52,750	\$0	\$0
Fund Code	Fund Title					
	GENERAL FUND					
	\$34,125.00	\$37,200.00	\$37,200	\$52,750	\$0	\$0
TOTAL FUNDING	\$34,125.00	\$37,200.00	\$37,200	\$52,750	\$0	\$0
TOTAL POSITIONS	0.00	0.00	0.00	0.00	0.00	0.00

ANNUAL BUDGET
PERSONNEL SERVICES SUMMARY
FISCAL YEAR 2009

DEPARTMENT		PROGRAM			ACTIVITY			PROGRAM CODE			
PUBLIC WORKS DEPARTMENT		UTILITY			CAPITAL IMPROVEMENT FUND			353			
POSITIONS							DOLLARS				
CODE	POSITION OR ITEM TITLE	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009		2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009	
					DEPT REC	MGR. APPROVED				DEPT REC	MGR. APPROVED
	FRINGE BENEFITS										
	Health Insurance	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
	Social Security	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL FRINGE BENEFITS	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	GRAND TOTAL										

ANNUAL BUDGET
PERSONNEL SERVICES
BUDGET REQUEST COMPUTATIONS FY 2009

<u>POSITIONS CLASSIFICATION</u>	<u>CODE</u>	<u>GRADE</u>	<u>STEP</u>	<u>MONTHS</u>	<u>MONTHLY SALARY</u>	<u>ANNUAL TOTAL</u>	<u>BUDGET ALLOCATION</u>	<u>PROPOSED</u>	<u>BUDGET</u>
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GRAND TOTAL REGULAR STAFF SALARIES								\$0	\$0
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ANNUAL BUDGET
PERSONNEL SERVICES (continued)
Budget Request Computations
FY 2009

Benefits	No.	Base Rate	Months	Annual Salaries	Annual Benefits	Budget Allocation	Proposed Budget
50% Health Insurance							
Single	0	\$1,000	12	N/A			
Parent / Child	0	\$1,000	12	N/A			
Family	0	\$1,000	12	N/A	\$0	50%	
					Rounded Total Health Insurance		\$0
60% Health Insurance							
Single	0	\$1,000	12	N/A			
Parent / Child	0	\$1,000	12	N/A			
Family	0	\$1,000	12	N/A	\$0	60%	
					Rounded Total Health Insurance		\$0
100% Health Insurance							
Single	0	\$1,000	12	N/A			
Parent / Child	0	\$1,000	12	N/A			
Family	0	\$1,000	12	N/A	\$0	100%	
					Rounded Total Health Insurance		\$0
Pension							
PERS	0	N/A		0			
PFRS	0	N/A		0			
					Rounded Total Pension		\$0
Social Security	N/A	0.0765		\$0			
					Rounded Total Social Security		\$0
					Rounded Grand Total Fringe Benefits		\$0

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity	Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			CAPITAL IMPROVEMENT FUND	353	
		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009	
						Manager Recommended	Council Approved
OBJECT CODE	OBJECT OF EXPENDITURE TITLES						
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes		
PUBLIC WORKS DEPARTMENT		UTILITY			CAPITAL IMPROVEMENT FUND		353		
OBJECT CODE		OBJECT OF EXPENDITURE TITLES		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009	
								Manager Recommended	Council Approved
		SERVICES & SUPPLIES (continued)	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
TOTAL SERVICES & SUPPLIES			\$0.00	\$0.00	\$0	\$0	\$0	\$0	
		<u>CAPITAL OUTLAY</u>							
		Capital Improvement Fund	\$34,125.00	\$37,200.00	\$37,200	\$52,750	\$0	\$0	
		(Down Payments)	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
		Fund Reserve	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
TOTAL CAPITAL OUTLAY			\$34,125.00	\$37,200.00	\$37,200	\$52,750	\$0	\$0	
GRAND TOTAL									

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes
PUBLIC WORKS DEPARTMENT	UTILITY	CAPITAL IMPROVEMENT FUND	353

OBJECT NUMBER :	ACCOUNT TITLE: CAPITAL IMPROVEMENT
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DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
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Capital Improvement Fund	\$34,125.00	\$37,200.00	\$37,200	\$52,750	\$0	\$0
This is the down payment for Capital Improvements in the Utilities Division						
				TOTAL	\$0	\$0
				ROUNDED TOTAL	\$0	\$0

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			DEBT SERVICES		354	
CLASSIFICATION		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
						Manager Recommended	Council Approved	
Salaries and Benefits		\$0.00	\$0.00	\$0	\$0	\$0	\$0.00	
Services and Supplies		\$0.00	\$0.00	\$0	\$0	\$0	\$0.00	
Debt Service		\$1,400,000.00	\$1,369,005.00	\$1,369,005	\$1,403,219	\$1,373,000	\$1,373,000.00	
TOTAL EXPENDITURES		\$1,400,000.00	\$1,369,005.00	\$1,369,005	\$1,403,219	\$1,373,000	\$1,373,000.00	
Fund Code	Fund Title							
	SEWER FUND	\$1,400,000.00	\$1,369,005.00	\$1,369,005	\$1,403,219	\$1,373,000	\$1,373,000.00	
TOTAL FUNDING		\$1,400,000.00	\$1,369,005.00	\$1,369,005	\$1,403,219	\$1,373,000	\$1,373,000	
TOTAL POSITIONS		0.00	0.00	0.00	0.00	0.00	0.00	

ANNUAL BUDGET
PERSONNEL SERVICES SUMMARY
FISCAL YEAR 2009

DEPARTMENT		PROGRAM			ACTIVITY			PROGRAM CODE			
PUBLIC WORKS DEPARTMENT		UTILITY			DEBT SERVICE			354			
POSITIONS							DOLLARS				
CODE	POSITION OR ITEM TITLE	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009		2007 ACTUAL	2007 ACTUAL	2008 BUDGET	2009	
					DEPT REC	MGR. APPROVED				DEPT REC	MGR. APPROVED
	FRINGE BENEFITS										
	Health Insurance	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	Pension	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	Social Security	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	TOTAL FRINGE BENEFITS	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0
	GRAND TOTAL										

ANNUAL BUDGET
PERSONNEL SERVICES (continued)
Budget Request Computations
FY 2009

Benefits	No.	Base Rate	Months	Annual Salaries	Annual Benefits	Budget Allocation	Proposed Budget
25% Health Insurance							
Single	0	\$1,000	12	N/A			
Parent / Child	0	\$1,000	12	N/A			
Family	0	\$1,000	12	N/A	\$0	25%	
					Rounded Total Health Insurance		\$0
50% Health Insurance							
Single	0	\$1,000	12	N/A			
Parent / Child	0	\$1,000	12	N/A			
Family	0	\$1,000	12	N/A	\$0	50%	
					Rounded Total Health Insurance		\$0
100% Health Insurance							
Single	0	\$1,000	12	N/A			
Parent / Child	0	\$1,000	12	N/A			
Family	0	\$1,000	12	N/A	\$0	100%	
					Rounded Total Health Insurance		\$0
Pension							
PERS	0	N/A		0			
PFRS	0	N/A		0			
					Rounded Total Pension		\$0
Social Security	N/A	0.0765		\$0	\$0		
					Rounded Total Social Security		\$0
					Rounded Grand Total Fringe Benefits		\$0

ANNUAL BUDGET
PERSONNEL SERVICES
BUDGET REQUEST COMPUTATIONS FY 2009

<u>POSITIONS CLASSIFICATION</u>	<u>CODE</u>	<u>GRADE</u>	<u>STEP</u>	<u>MONTHS</u>	<u>MONTHLY SALARY</u>	<u>ANNUAL TOTAL</u>	<u>BUDGET ALLOCATION</u>	<u>PROPOSED</u>	<u>BUDGET</u>
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GRAND TOTAL REGULAR STAFF SALARIES								\$0	\$0
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ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			DEBT SERVICE		354	
		2005 Actual	2006 Actual	2006 Budget	2007 Budget	2008		
OBJECT CODE						Manager Recommended	Council Approved	
OBJECT OF EXPENDITURE TITLES								
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0	

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department		Program			Activity		Program Codes	
PUBLIC WORKS DEPARTMENT		UTILITY			DEBT SERVICE		354	
		2006 Actual	2007 Actual	2007 Budget	2008 Budget	2009		
OBJECT CODE						Manager Recommended	Council Approved	
	SERVICES & SUPPLIES (continued)	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
	TOTAL SERVICES & SUPPLIES	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
	<u>CAPITAL OUTLAY</u>							
	Payment of Notes	\$0.00	\$0.00	\$0	\$0	\$0	\$0	
	Payment of Principle	\$840,000.00	\$885,000.00	\$885,000	\$950,000	\$955,000	\$955,000.00	
	Interest on Notes	\$0.00	\$0.00	\$0	\$0	\$0	\$0.00	
	Interest on Bonds	\$560,000.00	\$484,005.00	\$484,005	\$453,219	\$418,000	\$418,000.00	
	TOTAL	\$1,400,000.00	\$1,369,005.00	\$1,369,005	\$1,403,219	\$1,373,000	\$1,373,000.00	
GRAND TOTAL								

ANNUAL BUDGET
GENERAL SUMMARY
FISCAL YEAR 2009

Department	Program	Activity	Program Codes
PUBLIC WORKS DEPARTMENT	UTILITY	DEBT SERVICE	354

OBJECT NUMBER :	ACCOUNT TITLE: DEBT SERVICES
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DETAILED EXPLANATION	2006 ACTUAL	2007 ACTUAL	2007 BUDGET	2008 BUDGET	2009 MANAGER REC.	2009 COUNCIL APPROVED
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DEBT SERVICE	\$1,400,000.00	\$1,369,005.00	\$1,369,005	\$1,403,219	\$1,373,000	\$1,373,000
This is the debt service for the Sewer Utility						
TOTAL					\$1,373,000	\$1,373,000
ROUNDED TOTAL					\$1,373,000	\$1,373,000

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ANNUAL BUDGET
 SEWER PROJECT SUMMARY
 CAPITAL IMPROVEMENT PROGRAM
 PLANNING FISCAL YEARS 2009 THRU 2013

Project Item	Project Title	Type	2009	2010	2011	2012	2012	Planning Years Projected Costs
<i>CAPITAL IMPROVEMENT</i>								
1	Digitized Santiary Sewer Asbuilt Maps	CI	-	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
2	Sewer Extension - South Egg Harbor	CI	-	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
3	G.I.S.	CI	-	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
4	Fund Reserve ON FRONT SHEET	CI	\$100,000	\$200,000	\$200,000	\$200,000	\$200,000	\$900,000
5	Pump Stations Upgrades & Rehabilitation	CI	\$300,000	\$135,000	\$135,000	\$135,000	\$135,000	\$840,000
6	Other Sewer Extensions	CI	-	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
7	Fleet Maintenance Reserve	CI	\$35,000	\$25,000	\$25,000	\$25,000	\$25,000	\$135,000
8	Tartaglio/Gabriel Sewer	CI	\$170,000	-	-	-	-	\$170,000
10	Chris Gaupp Drive Crossings	CI	\$100,000	-	-	-	-	\$100,000
	Sub-Totals		<u>\$705,000</u>	<u>\$760,000</u>	<u>\$760,000</u>	<u>\$760,000</u>	<u>\$760,000</u>	<u>\$3,745,000</u>
<i>CAPITAL OUTLAY</i>								
11	Upgrade Alarm System	CO	\$5,000	-	\$5,000	-	-	\$10,000
12	Pave Existing Driveways at Stations	CO	-	\$7,000	-	\$7,000	-	\$14,000
13	Storage Shed	CO	-	-	-	-	-	\$0
14	Sewer Vehicles	CO	-	-	-	-	-	\$0
15	Sewer Equipment	CO	-	-	-	-	-	\$0
16	Sewer Refurbishing	CO	-	-	-	-	-	\$0
	Sub-Totals		<u>\$5,000</u>	<u>\$7,000</u>	<u>\$5,000</u>	<u>\$7,000</u>	<u>\$0</u>	<u>\$24,000</u>
	Grand Total		<u>\$710,000</u>	<u>\$767,000</u>	<u>\$765,000</u>	<u>\$767,000</u>	<u>\$760,000</u>	<u>\$3,769,000</u>

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 1 OF 2

Project Code:	Project Title: <p style="text-align: center;">FUND RESERVE</p>
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<p>Project Description: Requesting fund reserve money in order to prepare ourselves for any major repairs to the waste water system before it becomes necessary.</p>	<p>Project Location:</p>
<p>Project Justification: The beginning stages of our system in the Pomona, Smithville and Highlands area's are now 20 years old and showing signs of deterioration.</p>	

Other related Capital Project? (If yes, see comment section)	NO
Is Project consistent with General Plan?	YES

<p><u>Project Expense Summary:</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Expense</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Fund Reserve</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$100,000</td> </tr> </tbody> </table>	<u>Expense</u>	<u>Amount</u>	Fund Reserve	\$100,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	Total	\$100,000	<p><u>Project Funding Summary:</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Fund</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Source</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Bonds/Notes</td> <td></td> <td style="text-align: right;">\$95,000</td> </tr> <tr> <td>CIF</td> <td></td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$100,000</td> </tr> </tbody> </table>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>	Bonds/Notes		\$95,000	CIF		\$5,000			\$0			\$0			\$0			\$0			\$0			\$0			\$0	Total		\$100,000
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Total		\$100,000																																																								

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 2 OF 2

Project Code:

Project Title:

FUND RESERVE

Supplemental Comments:

Impact on Operations:

To make repairs as needed before they become necessary or emergencies.

Involvement of Other Parties with Project:

Other Remarks:

None.

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009

PAGE 1 OF 2

Project Code:	Project Title: PUMP STATION UPGRADES & REHABILITATION
---------------	---

<p>Project Description: Rehabilitate and upgrade our older pump stations to todays specifications.</p>	<p>Project Location: -Great Creek Road -Pomona Road -Aloe Street -Wrangleboro Road -Ridgewood Avenue -Holly Brook -Jim Leeds Road -Upland Avenue</p>
<p>Project Justification: Rehabilitate our older stations to enhance our pumping capacities and upgrade the station with new safety requirements.</p>	
<p>Other related Capital Project? (If yes, see comment section) NO Is Project consistent with General Plan? YES</p>	

<p><u>Project Expense Summary:</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Expense</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>PS Upgrades & Rehabilitation</td> <td style="text-align: right;">\$300,000</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$300,000</td> </tr> </tbody> </table>	<u>Expense</u>	<u>Amount</u>	PS Upgrades & Rehabilitation	\$300,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	Total	\$300,000	<p><u>Project Funding Summary:</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Fund</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Source</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Bonds/Notes</td> <td></td> <td style="text-align: right;">\$285,000</td> </tr> <tr> <td>CIF</td> <td></td> <td style="text-align: right;">\$15,000</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$300,000</td> </tr> </tbody> </table>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>	Bonds/Notes		\$285,000	CIF		\$15,000			\$0			\$0			\$0			\$0			\$0			\$0			\$0	Total		\$300,000
<u>Expense</u>	<u>Amount</u>																																																							
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Total		\$300,000																																																						

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 2 OF 2

Project Code:

Project Title:

PUMP STATION UPGRADES & REHABILITATION

Supplemental Comments:

Upgrade pumps, generators, reline wet wells, add flow meters, debris removal systems, chemical odor control systems and pump and force main by-pass valve pits.

Impact on Operations:

To make repairs as needed before they become necessary.

Involvement of Other Parties with Project:

Engineer
Contractor

Other Remarks:

None.

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 1 OF 2

Project Code:	Project Title: FLEET MAINTENANCE RESERVE
---------------	---

<p>Project Description: This reserve will be used for non-target major component items.</p>	<p>Project Location: Carton Avenue</p>
<p>Project Justification: By reserving this fund, it will reduce cost of our Fleet Maintenance division.</p>	
<p>Other related Capital Project? (If yes, see comment section) NO Is Project consistent with General Plan? YES</p>	

<p><u>Project Expense Summary:</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Expense</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Fleet Maintenance Reserve</td> <td style="text-align: right;">\$35,000</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$35,000</td> </tr> </tbody> </table>	<u>Expense</u>	<u>Amount</u>	Fleet Maintenance Reserve	\$35,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	Total	\$35,000	<p><u>Project Funding Summary:</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Fund</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Source</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Bonds/Notes</td> <td></td> <td style="text-align: right;">\$33,250</td> </tr> <tr> <td>CIF</td> <td></td> <td style="text-align: right;">\$1,750</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$35,000</td> </tr> </tbody> </table>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>	Bonds/Notes		\$33,250	CIF		\$1,750			\$0			\$0			\$0			\$0			\$0			\$0			\$0	Total		\$35,000
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ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 2 OF 2

Project Code:

Project Title:

FLEET MAINTENANCE RESERVE

Supplemental Comments:

Impact on Operations:

Involvement of Other Parties with Project:

Fleet Maintenance & Management contractor
Public Works

Other Remarks:

None.

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 1 OF 2

Project Code:	Project Title: TARTAGLIO/GABRIEL SEWER
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<p>Project Description: This project will bring sewer to service Tartaglio Park and Gabriel field athletic complexes.</p>	<p>Project Location: Duerer Street</p>
<p>Project Justification: Hooking into sewer will alleviate the pumping out of septic tanks and is environmentally safer.</p>	

Other related Capital Project? (If yes, see comment section)	NO
Is Project consistent with General Plan?	YES

Project Expense Summary:

<u>Expense</u>	<u>Amount</u>
Tartaglio/Gabriel Sewer	\$170,000
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
Total	\$170,000

Project Funding Summary:

<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Bonds/Notes		\$161,500
CIF		\$8,500
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
Total		\$170,000

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 2 OF 2

Project Code:

Project Title:

TARTAGLIO/GABRIEL SEWER

Supplemental Comments:

Impact on Operations:

Maintaining of sewer lines once installed.

Involvement of Other Parties with Project:

Engineer
Contractor

Other Remarks:

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CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009

PAGE 1 OF 2

Project Code:	Project Title: CHRIS GAUPP DRIVE CROSSINGS
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<p>Project Description: To design sanitary sewer crossings along Chris Gaupp Drive in accordance with the Sanitary Sewer Master Plan. The crossings will be incorporated into the construction of Chris Gaupp Drive roadway improvements.</p>	<p>Project Location: Chris Gaupp Drive</p>
<p>Project Justification: To enhance commercial development along Chris Gaupp Drive</p>	

Other related Capital Project? (If yes, see comment section)	NO
Is Project consistent with General Plan?	YES

Project Expense Summary:

<u>Expense</u>	<u>Amount</u>
Chris Gaupp Drive Crossings	\$100,000
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
	\$0
Total	\$100,000

Project Funding Summary:

<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Bonds/Notes		\$95,000
CIF		\$5,000
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
Total	Total	\$100,000

ANNUAL BUDGET

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

FISCAL YEAR 2009
PAGE 2 OF 2

Project Code:

Project Title:

CHRIS GAUPP DRIVE CROSSINGS

Supplemental Comments:

Impact on Operations:

Maintenance of crossings.

Involvement of Other Parties with Project:

Engineer
Contractor

Other Remarks: