

12/1/15

FLEET MAINTENANCE MECHANIC HELPER

Galloway Township Public Works Department is hiring a full-time Fleet Maintenance Mechanic Helper. Salary range is \$20,000 to \$30,000. See attached job description for qualifications and job requirements. Please submit completed application to cprakash@gtnj.org or to 300 E. Jimmie Leeds Road, Galloway, NJ 08205. EOE.

FLEET MAINTENANCE MECHANIC HELPER

DEFINITION

Under the direction of the Public Works Director and/or Fleet Project Manager will perform all phases of maintenance and repairs of all Township Fleet vehicles and equipment. Perform repairs with efficiency and in accordance with Township and D.O.T. standards.

Performs related duties as required.

EXAMPLES OF WORK

Performs various types of manual and skilled work.

Ability to work independently, explain diagnoses and make repairs.

Know and operate medium – heavy gas/diesel equipment and dump trucks.

Inspect and test vehicles and equipment record findings to make necessary repairs.

Assists in all Township emergency operations as directed.

May be required to plow snow.

May be on call for emergencies.

QUALIFICATIONS

Possession of a valid New Jersey Driver's license is required.

Possession of personnel tools required to make repairs.

Two years (2) experience in repair and maintenance of medium – heavy gas/diesel equipment preferred.

Experience in the maintenance and repair to air brakes and hydraulics, preferred.

EDUCATION

High School diploma or the equivalent.

ASE Certificate

Required to attend seminars/classes on all aspects of Fleet operations.

Welding and fabrication experience preferred.

KNOWLEDGE, SKILLS, ABILITIES

Ability to read, write, speak and understand English sufficiently to perform the duties of this position.

Must have considerable knowledge of the procedures, materials and tools used in maintaining and repairing all vehicles and equipment in the Fleet and their operations.

Must have ability to see that proper procedures are followed and to see that reasonable standards of workmanship are maintained.

Knowledge of all shop equipment such as wheel and tire equipment, diagnostic equipment , AC equipment, etc.

Team oriented, flexible and focused on maintaining a high level of service.

Must have ability to see that proper safety precautions are taken and that procedures are taken to protect the employees and public from injury during all activities.

Must be able to keep records when needed.

May be required to plow snow.

May be on call for emergencies.

The individual must be able to perform the essential functions of the job, with or without a reasonable accommodation, without endangering the health and safety of themselves or others.

New:
09/31/2015